



DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Sayre Highway, Purok 6, Casisang, Malaybalay City

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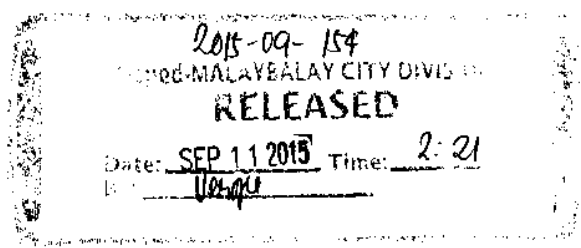


September 9, 2015

DIVISION ADVISORY

**TO : All Job Order Personnel assigned at the Division Office
All Others Concerned**

[Signature]
FROM : EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent



RE : MANDATORY DRUG TESTING

1. For information and guidance of all concerned, this Office hereby disseminates the herein Memorandum dated September 7, 2015 from the Office of the City Mayor re: *Mandatory Drug Testing* on September 10, 2015, 8:00AM to 5:00PM at A&K Drug Testing Center in front of LTO, which is self-explanatory.
2. For widest dissemination.

Encl.:
As stated

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 Province of Bukidnon
CITY OF MALAYBALAY
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OFFICE OF THE CITY MAYOR

2015-09-12 9
 Deped: MALAYBALAY CITY DIVISION
 September 7, 2015
RECEIVED
 Date: SEP 09 2015 Time: 10:20
 By: LTO

MEMORANDUM

To: All job order assigned at the REGISTER OF DEEDS, TESDA, NCIP, WOMEN, SP-VICE DETECIO, EVANGELISTA, BNHS, ~~PH 4812~~.

Subject: **MANDATORY DRUG TESTING**

Pursuant to Administrative Order No. 14, Series of 2012, all job order of the city government assigned at the above cited offices are hereby directed to submit to Mandatory Drug Testing on September 10, 2015, 8:00 am to 5:00 P.m. at A&K Drug Testing Center in front of LTO.

Failure or refusal to submit to the above scheduled date sans any valid reason shall be sufficient ground for non-renewal. Further, you are directed to present your City Government Identification (Green ID) and fill-up drug testing forms (DT-001, DT-002A, DT-002B and DT-002C) prior to your screening test to avoid delays.

For strict compliance.

By the Authority of the City Mayor
Herculano S. Ronolo
 City administrator
 Chairman-Drugfree/Work place Committee

Proof of Receipt:

 (Signature over printed name)
 Date: _____ Time: _____