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## DIVISION ADVISORY

To: Elementary and Secondary School Heads  
This Division

From:   
**EDILBERTO L. OPLENARIA**  
Schools Division Superintendent

Date: December 03, 2012

Re: **SUBMISSION OF SCHOOL GENDER & DEVELOPMENT (GAD)  
ACTIVITIES/ACCOMPLISHMENT FOR FY 2012**

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Please be informed that per Unnumbered Memorandum from the Regional Office dated November 23, 2012, all Schools are required to submit GAD Accomplishment Report for CY 2012. This Office enjoins all School Heads to submit this report before **December 14, 2012** (Friday) for consolidation which will be forwarded to the Regional Office following the format below.

Kindly attached a copy of approved Training Design for every activity/project conducted.

**ANNUAL GAD ACCOMPLISHMENT REPORT**  
January-December 2012

Program/Activity/Project	Gender Issue	Amount Budgeted/Spend	Beneficiaries

For Information and compliance.