



DEPARTMENT OF EDUCATION
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY

Corner Don Carlos-Guingona St., City of Malaybalay
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August 29, 2013

281
 Deped-MALAYBALAY CITY DIVISION
RELEASED

DIVISION ADVISORY

Date: 8/29/13 Time: 4:23PM
 By: M. Ampelliz

**Designating Hon. Roland F. Deticio City Vice-Mayor as
 Officer-In-Charge of the Office of the City Mayor
 (Administrative Order No. 24, s. 2013)**

TO : Promotional Staff
 Public Schools District Supervisors
 Elementary and Secondary School Principals
 Section Heads and Staff
 All Others Concerned

1. Pursuant to the herein Administrative Order No. 24, s. 2013, the Office of the City Mayor hereby designates Hon. Roland F. Deticio, City Vice-Mayor as Officer-In-Charge effective August 28, 2013 until return of the Honorable City Mayor.
2. As such, Hon. Deticio is authorize to sign for and in behalf routine requisitions, correspondences, payrolls, vouchers, business permits, leave of absences, purchase orders, annual and supplemental procurement plans, checks, certifications, authorizations and other ordinary matters that would ensure the smooth function of the office.
3. For information and guidance.


EDILBERTO L. OPLENARIA
 Schools Division Superintendent

Encl.:
 As stated

Copy furnished:
 Records Section

To be posted in the Division Website



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Province of Bukidnon
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OFFICE OF THE CITY MAYOR

ADMINISTRATIVE ORDER 24

Series of 2013

DESIGNATING HON. ROLAND F. DETICIO CITY VICE MAYOR AS OFFICER -IN- CHARGE OF THE OFFICE OF THE CITY MAYOR

To ensure that office functions will continue and public service goes uninterrupted during my absence on August 28, 2013 until my return. I am designating Hon. Roland F. Deticio, City Vice Mayor as Officer-In-Charge, to take over the duration of my absence. I hereby authorize Hon. Roland F. Deticio to sign for and in behalf routine Requisitions, Correspondences, Payrolls, Vouchers, Business Permits, Leave of Absences, Purchase Orders, Checks, Annual and Supplemental Procurement Plans, Certifications, Authorizations and other ordinary matters that would ensure the smooth function of the office.

Upon my return, Hon. Roland F. Deticio shall report to me such transactions and events that require my attention as Local Chief Executive of the City Government.

Done in the City of Malaybalay, Bukidnon, this 27th day of August 2013.


IGNACIO W. ZUBIRI
City Mayor