



**DEPARTMENT OF EDUCATION**  
Region X-Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**

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DepEd-MALAYBALAY CITY DIVISION

RELEASED

Date: 10/16/13 Time: 4:59 PM



October 16, 2013

**DIVISION ADVISORY**

**Designating Hon. Roland F. Deticio City Vice-Mayor as  
Officer-In-Charge of the Office of the City Mayor  
(Administrative Order No. 27, s. 2013)**

TO : Promotional Staff  
Public Schools District Supervisors  
Elementary and Secondary School Principals  
Section Heads and Staff  
All Others Concerned

1. Pursuant to the herein Administrative Order No. 27, s. 2013 of the City Government of Malaybalay, the Office of the City Mayor hereby designates Hon. Roland F. Deticio, City Vice-Mayor as Officer-In-Charge effective October 16, 2013 until return of the Honorable City Mayor.
2. As such, Hon. Deticio is authorize to sign for and in behalf routine requisitions, correspondences, payrolls, vouchers, business permits, leave of absences, purchase orders, annual and supplemental procurement plans, checks, certifications, authorizations and other ordinary matters that would ensure the smooth function of the office.
3. For information and guidance.

**PARISO L. ORONG**  
Secondary School Principal IV/  
Officer-In-Charge,

Office of the Schools Division Superintendent

9

Encl.:  
As stated

Copy furnished:  
Records Section

To be posted in the Division Website



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Province of Bukidnon  
CITY OF MALAYBALAY  
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**OFFICE OF THE CITY MAYOR**



385  
MALAYBALAY CITY DIVISION  
RECEIVED  
Date: 10-16-13 Time: 9.01

**ADMINISTRATIVE ORDER 27**

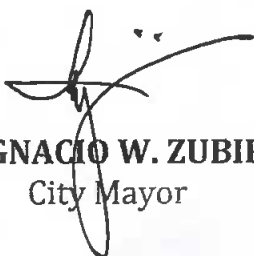
Series of 2013

**DESIGNATING HON. ROLAND F. DETICIO CITY VICE MAYOR AS OFFICER -IN-  
CHARGE OF THE OFFICE OF THE CITY MAYOR**

To ensure that office functions will continue and public service goes uninterrupted during my absence on October 16, 2013 until my return. I am designating Hon. Roland F. Deticio, City Vice Mayor as Officer-In-Charge, to take over the duration of my absence. I hereby authorize Hon. Roland F. Deticio to sign for and in behalf routine Requisitions, Correspondences, Payrolls, Vouchers, Business Permits, Leave of Absences, Purchase Orders, Checks, Annual and Supplemental Procurement Plans, Certifications, Authorizations and other ordinary matters that would ensure the smooth function of the office.

Upon my return, Hon. Roland F. Deticio shall report to me such transactions and events that require my attention as Local Chief Executive of the City Government.

Done in the City of Malaybalay, Bukidnon, this 14<sup>th</sup> day of October 2013.

  
**IGNACIO W. ZUBIRI**  
City Mayor