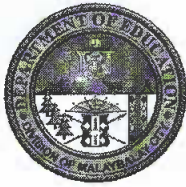


12-12269



DEPARTMENT OF EDUCATION  
Region X-Northern Mindanao  
DIVISION OF MALAYBALAY CITY

Corner Don Carlos-Guingona St., City of Malaybalay  
Contact Numbers: 813-2894, 221 4597

Email Address: [depedmalaybalay@gmail.com](mailto:depedmalaybalay@gmail.com); Official website: [www.depedmalaybalay.net](http://www.depedmalaybalay.net)



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DepEd-MALAYBALAY CITY DIVISION  
RELEASED

December 12, 2013

Date: 12/12/13 Time: 4:34 PM  
By: *Anabelle*

**DIVISION ADVISORY**

**DESIGNATION OF HON. ROLAND F. DETICIO, CITY VICE-MAYOR  
AS OFFICER-IN-CHARGE OF THE OFFICE OF THE CITY MAYOR  
(ADMINISTRATIVE ORDER NO. 33, s. 2013)**

TO : Promotional Staff  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Section Heads  
All Others Concerned

1. Pursuant to the herein Administrative Order No. 33, s. 2013 of the City Government of Malaybalay, this Office hereby disseminates the designation of Hon. Roland F. Deticio, City Vice-Mayor, as Officer-In-Charge of the Office of the City Mayor effective December 12-13, 2013 until his return.
2. As such, he is authorize to sign for and in behalf routine requisitions, correspondences, payrolls, vouchers, business permits, leave of absences, purchase orders, annual and supplemental procurement plans, checks, certifications, authorizations and other ordinary matters that would ensure the smooth function of the office.
3. For information and guidance.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

**JASMIN J. ADRIATICO**

Education Program Supervisor/

↑ Officer-In-Charge

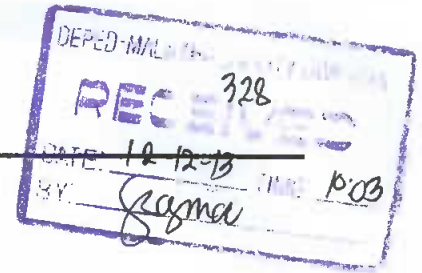
Encl.:  
As stated

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Records Section

TO BE POSTED IN THE DIVISION WEBSITE



Republic of the Philippines  
Province of Bukidnon  
CITY OF MALAYBALAY  
CM Recto Street  
Phone (088) 8132744 / (088) 2212267  
Fax (088) 8132739  
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## OFFICE OF THE CITY MAYOR

### ADMINISTRATIVE ORDER 33 Series of 2013

#### DESIGNATING HON. ROLAND F. DETICIO CITY VICE MAYOR AS OFFICER -IN- CHARGE OF THE OFFICE OF THE CITY MAYOR

To ensure that office functions will continue and public service goes uninterrupted during my absence on December 12-13, 2013. I am designating Hon. Roland F. Deticio, City Vice Mayor as Officer-In-Charge, to take over the duration of my absence. I hereby authorize Hon. Roland F. Deticio to sign for and in behalf routine Requisitions, Correspondences, Payrolls, Vouchers, Business Permits, Leave of Absences, Purchase Orders, Checks, Annual and Supplemental Procurement Plans, Certifications, Authorizations and other ordinary matters that would ensure the smooth function of the office.

Upon my return, Hon. Roland F. Deticio shall report to me such transactions and events that require my attention as Local Chief Executive of the City Government.

Done in the City of Malaybalay, Bukidnon, this 10<sup>th</sup> day of December 2013.

  
**IGNACIO W. ZUBIRI**  
City Mayor