



# DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

## DIVISION OF MALAYBALAY CITY

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deped-MALAYBALAY CITY DIVISION  
**RELEASED**

### DIVISION ADVISORY

Date: 01/08/13 Time: 4:22pm  
CHE

TO : Education Program Supervisors-Designate and Division Coordinators-Designate  
Public Schools District Supervisors  
Elementary and Secondary School Principals  
Section Heads and staff

  
FROM : EDILBERTO L. OPLENARIA  
OIC-Schools Division Superintendent

DATE : January 08, 2013

RE : 2013 Search for Outstanding Public Officials and Employees

1. For information and guidance of all concerned, you are hereby provided copies of the Civil Service Commission Memorandum Circular No's. 24 dated Dec. 18, 2012 and 18 dated Oct. 24, 2012 which is self-explanatory.
2. For immediate dissemination.

Encl. As stated

Copy furnished:  
Records Section



MC No. 24, s. 2012

## MEMORANDUM CIRCULAR

**TO :** HEADS OF CONSTITUTIONAL BODIES; DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS; GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS (with Original Charter); AND STATE COLLEGES AND UNIVERSITIES

**SUBJECT:** 2013 Search for Outstanding Public Officials and Employees Promotion

The 2013 Search for Outstanding Public Officials and Employees has commenced with the issuance of CSC Memorandum Circular No. 18, s. 2012 dated 24 October 2012. The conduct of the annual Search for public service exemplars is mandated under the 1987 Philippine Constitution, Executive Order Nos. 292 and 508, and as amended by Executive Order No. 77 and Republic Act No. 6713. The annual search is being conducted under the auspices of Civil Service Commission-Honor Awards Program (HAP).

With this, all government agencies and instrumentalities are enjoined to facilitate the production and posting of the 2013 Search tarpaulins in their respective façade. This is one way to create awareness on the program and encourage the nomination of deserving public officials and employees.

Heads of agencies and public servants are enjoined to participate actively in the Search. Deadline for submission of nominations is on **March 29, 2013**.

Nomination forms and the required documentation are contained in the 2013 HAP Guidelines. Nomination form/s, brochures and the enhanced program guidelines may be secured at any of CSC's offices nationwide or downloaded at the CSC website, [www.csc.gov.ph](http://www.csc.gov.ph). Inquiries may also be sent to the HAP Secretariat at telephone numbers (02) 931-7993 and (02) 932-0381, hotline (02) 932-0111, TextCSC 0917-839-8272 or email [hap@webmail.csc.gov.ph](mailto:hap@webmail.csc.gov.ph), [paio@webmail.csc.gov.ph](mailto:paio@webmail.csc.gov.ph) or [hapsecretariat@yahoo.com](mailto:hapsecretariat@yahoo.com).

Nominations for the Search may be submitted to any of the Commission's Regional and Provincial/Field Offices or to the HAP Secretariat, Public Assistance and Information Office, CSC Building, Constitution Hills, Diliman, Quezon City.

  
FRANCISCO T. DUQUE III, MD, MSc  
Chairman

DEC 18 2012

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