



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY



Corner Don Carlos and Guingona Sts., City of Malaybalay
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Website: www.depedmalaybalay.net

DIVISION ADVISORY

2013-02-14
Deped-MALAYBALAY CITY DIVISION
RELEASED

TO: Public Schools District Supervisors
Secondary School Principals
Elementary School Heads
This Division

Date: 02/13/13 Time: 1:16 pm
By: [Signature]

FROM: 
EDILBERTO L. OPLENARIA
Schools Division Superintendent

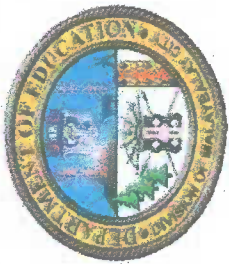
RE: Procurement of Diploma/Certificate

DATE: February 8, 2013

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1. This Office is announcing that it will no longer centrally procure the diploma/certificate of graduating pupils/students. This is in consonance with *Item b.2 of DepEd Order No. 60, s. 2011* entitled "*Implementing Guidelines on the Direct Release of Maintenance and Other Operating Expenses (MOOE) Allocations of Schools to the Respective Implementing Units*" which states that:

"The Schools Division Offices shall...download in full to the heads of elementary schools and non-implementing secondary schools their MOOE allocations through cash advance using the replenishment method. The SDO's are prohibited from undertaking centralized procurement of any good or service out of school MOOE intended for distribution to schools in kind."

2. For uniformity purpose, attached herewith is the prescribed format for the diploma/certificate. The diploma/certificate shall be printed using an A4-size parchment paper and shall bear the colored division seal and DepEd seal.
3. For compliance.



REPUBLIKA NG PILIPINAS
Republic of the Philippines
KAGAWARAN NG EDUKASYON
Department of Education
REHIYON X
Region X



SANGAY NG LUNGSOD NG MALAYBALAY
Division of Malaybalay City

PAARALAN
School

Pinatutunayan nito na si
This certifies that

ay maluwalhatang nakatupad sa mga kailangan sa pagtatapos sa Basic Education Curriculum
has satisfactorily completed all the requirements for graduation of the Basic Education Curriculum
na itinakda ng Kagawaran ng Edukasyon kaya siya ay pinagkalooban nitong
as prescribed by the Department of Education and therefore is awarded this

KATIBAYAN

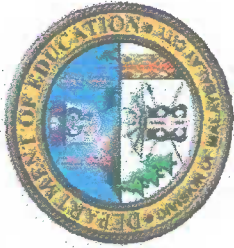
DIPLOMA

Iginawad sa _____, **Lungsod ng Malaybalay, Pilipinas, ngayong ika- _____ ng Marso 2013.**
Given in _____ Malaybalay City, Philippines, this _____ day of March 2013.

Punong Guro
Principal

EDILBERTO L. OPLENARIA
Tagapamanihala ng Paaralan
Schools Division Superintendent

[Signature]



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as prescribed by the Department of Education and therefore is awarded this

KATIBAYAN

CERTIFICATE

Iginawad sa _____, **Lungsod ng Malaybalay, Pilipinas, ngayong ika- _____ ng Marso 2013.**
Given in _____, Malaybalay City, Philippines, this _____ day of March 2013.

Punong Guro
Principal

Tagamasid Pampook
Schools District Supervisor

EDILBERTO L. OPLENARIA
Tagapamanihala ng Paaralan
Schools Division Superintendent

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