



January 15, 2013

DIVISION MEMORANDUM
No. 018, s. of 2013

Deped-MALAYBALAY CITY DIVISIO
RELEASED

Date: 01/16/13 Time: 11:46 am
By: CHE

**DIVISION CONFERENCE ON THE ADMINISTRATION OF (SY) 2012-2013
NATIONAL ACHIEVEMENT TEST (NAT), TEST OF ENGLISH PROFICIENCY FOR
TEACHERS (TEPT) AND PROCESS SKILLS TEST (PST) IN SCIENCE AND MATH**

To: Public Schools District Supervisors
All Public and Private Secondary School Heads
All Public and Private Elementary School Heads
This Division

1. The Department of Education (DepED) through the National Education Testing and Research Center (NETRC) will administer the National Achievement Test (NAT) to Grade III pupils and Madrasah schools on **March 12, 2013**, Grade VI pupils of public and private schools with permit on **March 13, 2013** and Fourth Year students of public and private secondary schools on **March 6, 2012** pursuant to DepED Memorandum No. 228, s. 2012.
2. To ensure the smooth conduct of this activity, the division shall hold the Division Conference-Workshop on the Standard (synchronized) Administration of the NAT on the following dates:

Date	Venue:	Participants:
February 11, 2013	Casisang Central School (AVR)	Public & Private Secondary School Heads
February 12, 2013; 8:00 AM	Casisang Central School (AVR)	Public Schools District Supervisors; Public & Private Elementary School Heads of <i>Far East District, East District and South District</i>
February 13, 2013; 8:00 AM	Casisang Central School(AVR)	Public Schools District Supervisors; Public & Private Elementary School Heads of <i>West District, Central District and North District</i>

3. The following shall be discussed in the Conference:
 - . Proper conduct/administration of the test;
 - . Security of the test materials, delivery and retrieval scheme;
 - . Allocation of test materials; and
 - . Information derived from the Individual Certificate of Rating.
4. Education Program Supervisors are enjoined to attend the Conference on the scheduled date of their respective district.
5. Attendance is required and punctuality should be strictly observed.

EDILBERTO L. OPLENARIA
Schools Division Superintendent