Department Of Education
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
City of Malaybalay
Tel # 813-2894

DepED

DIVISION MEMORANDUM
No. 149 S. 2 0 1 3

FOR: Education Program Supervisors Designate
Division Program Coordinators
Public Schools District Supervisors
Elementary Schools Principals
This Division

FROM: **EDILBERTO L. OPLENARIA**
Schools Division Superintendent

RE : **SUBMISSION OF KINDERGARTEN ENROLMENT REPORT FORMS ON KINDERGARTEN REGULAR PROGRAM (kRP) and KINDERGARTEN VOLUNTEER PROGRAM (KVP)**

DATE: June11, 2013

1. Pursuant to DepEd Order Nos. 37 and 51, s. 2011 entitled "Policies and Guidelines on the Implementation of the Universal Kindergarten Education for 2011-2012, you are hereby directed to **Re: Submission of kindergarten enrolment report form on kindergarten Regular Program (kRP) and kindergarten Volunteer Program (KVP) for funds allocation**. Please submit in Soft and hard copies, *Attention*: Mr. Paul John Arias, Planning Officer II not later than June 17, 2013. *Failure to comply the given reports denote no funds allocation.*

2. Enclosed are the following forms: Form 2a, Form 2b and Form 2c. You may download the forms in DepEd Order No. 95 s.2011

3. Immediate dissemination of and strict compliance with this Division Memorandum is directed.

ELO/Anabelle
6-11-13

School Kindergarten Enrolment Report Form
School Year _____

Region _____   Division_____

School _____   District_____

Name of Pupil			Gender		Date of Birth	Age	Remark
Last Name	First Name	Middle Initial	Male	Female			

Note: Use additional sheet if necessary.

Prepared by: Certified true and Correct:

_____   _____
Teacher   Principal/School Head
Signature over Printed Name   Signature over Printed Name

Date: _____

cc: Regional DepED Office
    Central DepED Office - electronic file in excel format thru **preschool.bee@gmail.com**

(Enclosure No. 2b to DepEd Order No. 95, s. 2011)

DIVISION SUMMARY REPORT ON KINDERGARTEN REGULAR PROGRAM (KRP)

SY _____

Division: _____   Region: _____

NO.	DISTRICT	SCHOOL ID	SCHOOL	ADDRESS	NAME OF TEACHER	KINDERGARTEN TEACHER'S INFORMATION					CLASSROOM STATUS			NUMBER OF CLASSES	ENROLMENT			REMARKS (indicate if with ECE trainings)
						AGE	ELIGIBILTY	YEAR IN SERVICE	ECE UNITS/M.A. EARNED	DATE OF APPOINTMENT	NEW	AGAPP	OLD/MAKE SHIFT		M	F	Total	
1																		
2																		
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		
11																		
12																		
13																		
14																		
15																		
	TOTAL																	

Note: Please indicate grand total per column and use additional sheets if necessary.

Prepared by: Certified true and correct:

_____   _____
Signature over printed name   Signature over printed name

_____   _____
Designation   Designation

Date: _____

cc: Regional DepED Office
    Central DepED Office - electronic file in excel format thru **preschool.bee@gmail.com**

(Enclosure No. 2c to DepEd Order No. 95, s. 2011)

DIVISION SUMMARY REPORT ON KINDERGARTEN VOLUNTEER PROGRAM (KVP)
SY _____

Division: _____   Region: _____

NO.	DISTRICT	SCHOOL ID	SCHOOL	ADDRESS	NAME OF TEACHER	KINDERGARTEN TEACHER'S INFORMATION					CLASSROOM STATUS			NUMBER OF CLASSES	ENROLMENT			REMARKS(indicate if with ECE trainings)
						AGE	ELIGIBILTY	YEAR IN SERVICE	ECE UNITS/M.A. EARNED	DATE OF CONTRACT OF SERVICE	NEW	AGAPP	OLD/MAKE SHIFT		M	F	Total	
1																		
2																		
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		
11																		
12																		
13																		
14																		
15																		
	TOTAL																	

Note: Please indicate grand total per column and use additional sheets if necessary.

Prepared by: Certified true and correct:

_____   _____
Signature over printed name   Signature over printed name

_____   _____
Designation   Designation

Date: _____

cc: Regional DepED Office
    Central DepED Office - electronic file in excel format thru **preschool.bee@gmail.com**