

RELEASED

FOR: Public Schools District Supervisor
Education Program Supervisors
This Division

Date: 8/6/13 Time: 8:33AM
By: [Signature]

FROM: *[Signature]*
EDILBERTO L. OPLENARIA
Schools Division Superintendent

DATE: August 1, 2013

SUBJECT: Ranking for Teacher II, Teacher III and Master Teacher I for Managok NHS

This is to inform the field office that ranking for Teacher II, Teacher III and Master Teacher I for Managok positions is now open. Applicants should meet the following minimum qualifications:

Teacher II:

1. BSE + 20 MA Units
BSE + 20 years
BSE + 18 MA Units + 8 years
2. At least 2 Latest Consecutive Very Satisfactory Ratings

Teacher III:

1. BSE + 20 MA Units + 20 years
BSE + 42 MA Units
2. At least 2 Latest Consecutive Very Satisfactory Ratings

Master Teacher I:

1. Incumbent Teacher III position
2. Bachelor's Degree in Elementary Education or its equivalent with at least twenty four (24) units in Masters Degree in Education in the area of specialization
3. At least Very Satisfactory performance Ratings for the last three (3) school years.
4. Teaching experience for at least three (3) school years.

The following pertinent documents should be included to support the letter of application:

1. CSC Form 212 (3 copies)
2. Transcript of Records
3. Eligibility – PRC Rating & PRC License
4. Service Record with Employee Number
5. Performance rating at least Very Satisfactory for the last three consecutive years or Outstanding for at least 2 years.
6. Certificates/Proofs of Outstanding Accomplishments, trainings attended recognitions

All photocopied documents should be authenticated by the Administrative Officer; hence, the original copies of support documents should be brought to authenticate the photocopies.

Deadline for the submission on applications is August 9, 2013. For more details see Ms. Novem A. Sescon, Human Resource Management Officer I.

Immediate and wide dissemination of the Memorandum is desired.