



DIVISION OF MALAYBALAY CITY

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Division Memorandum:

No. 219 s, 2013

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Deped-MALAYBALAY CITY DIVISION
RELEASED

FOR: Public Schools District Supervisors
Malaybalay City East & Far East District

Date: 10/10/13 Time: 3:36 P.M
By: Ju Anabelle

FROM: *Edilberto L. Oplenaria*
EDILBERTO L. OPLENARIA,
Schools Division Superintendent

DATE: October 10, 2013

SUBJECT: Perpetual Ranking for Master Teacher I and Master Teacher II for Malaybalay City
East and Far East District

This is to inform the field office that perpetual ranking for Master Teacher I and Master Teacher II positions for Malaybalay City East and Far East District is now open. Applicants should meet the following minimum qualifications:

Master Teacher I:

- a. Teacher III for at least 1 year
- b. Bachelor's Degree in ~~Elementary~~ Education or its equivalent with at least twenty four (24) units in Masters Degree in Education in the area of specialization
- c. Classroom Teacher with at least 2 subject loads
- d. At least Very Satisfactory performance Ratings for the last three (3) school years.

Master Teacher II:

- a. Master Teacher I for at least 1 year
- b. Bachelor's Degree in ~~Elementary~~ Education or its equivalent Completed academic requirements (CAR) for Masteral Degree
- c. Classroom Teacher with at least 2 subject loads
- d. At least Very Satisfactory performance Ratings for the last three (3) school years.
- e. A demonstration teacher in the District Level (Demo Teaching should be after the date of appointment as Master Teacher I)

The following pertinent documents should be included to support the letter of application:

- 1. CSC Form 212 (3 copies)
- 2. Transcript of Records
- 3. Eligibility – PRC Rating & PRC License
- 4. Service Record
- 5. Performance rating at least Very Satisfactory for the last 3 consecutive years or Outstanding for at least 2 years.
- 6. Waiver stating the willingness to be assigned anywhere in the Division.

Deadline for submission on applications is October 18, 2013. The schedule for screening and interview is to be arranged. For more details see Ms. Novem A. Sescon, Human Resource Management Officer I

Immediate and wide dissemination of the Memorandum is desired.