



# DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

## DIVISION OF MALAYBALAY CITY

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October 25, 2013

### DIVISION MEMORANDUM

No. 305 s. 2013

Deped-MALAYBALAY CITY DIVISION

RELEASED

Date: 10/25/13 Time: 5:00

By: [Signature]

### DISSEMINATION OF DEPED MEMORANDUM NO. 200, S. 2013 RECONSTITUTING THE TASK FORCE ON THE PERFORMANCE-BASED BONUS (PBB) FOR THE DEPARTMENT OF EDUCATION (DEPED)

TO : Promotional Staff  
Public Schools District Supervisors  
School Heads (Elementary and Secondary)  
Section Heads  
All Others Concerned

1. For information and guidance of all concerned, this Office hereby disseminates the herein DepEd Memorandum No. 200 issued on October 23, 2013 by the Honorable Secretary Br. Armin A. Luistro FSC re: Reconstituting the task force on the Performance -Based Bonus (PBB) for the Department of Education (DepEd), which is self-explanatory.
2. For widest dissemination.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

**JUTHEL L. NAYRA**  
Administrative Officer V/  
Officer-In-Charge

Encl.:  
As stated

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Records Section

TO BE POSTED IN THE WEBSITE



Republic of the Philippines  
**Department of Education**

2013-01321J

23 OCT 2013

DepEd MEMORANDUM  
No. **200**, s. 2013

**RECONSTITUTING THE TASK FORCE ON THE PERFORMANCE-BASED BONUS (PBB) FOR THE DEPARTMENT OF EDUCATION (DEPED)**

- To: Undersecretaries
- Assistant Secretaries
- Bureau Directors
- Directors of Services, Centers and Heads of Units
- Regional Directors
- Schools Division Superintendents
- Heads, Public Elementary and Secondary Schools
- All Other Concerned

1. Pursuant to Executive Order (EO) No. 80 entitled *Directing the Adoption of a Performance-Based Incentive System for Government Employees* and Administrative Order (AO) No. 25 Inter-Agency Task Force (IATF) Memorandum Circular (MC) No. 2013-01 entitled *Guidelines on the Grant of Performance-Based Incentives for Fiscal Year (FY) 2013 under EO No. 80*, the PBB Task Force of the Department of Education (DepEd) is reconstituted to review and revise DepEd Order No. 12, s. 2013 entitled *Guidelines on the Granting of Performance-Based Bonus (PBB) for the Department of Education (DepEd) Employees and Officials*.

2. The composition of the Task Force is as follows:

- Chair : **Jesus L.R. Mateo**  
Assistant Secretary for Planning and Development
- Advisers : **Rizalino D. Rivera**  
Undersecretary for Regional Operations  
**Francisco M. Varela**  
Undersecretary for Finance and Administration
- Members : **Lorna D. Dino**  
Assistant Secretary for Programs and Projects  
OIC-Director, Bureau of Alternative Learning System (BALS)  
**Marilyn D. Dimaano**  
Director, Bureau of Elementary Education (BEE)  
**Jocelyn DR Andaya**  
OIC-Director, Bureau of Secondary Education (BSE)  
**Luz S. Almeda**  
Regional Director, National Capital Region (NCR)  
President, Association of DepEd Directors (ADD)  
**Romeo M. Alip**  
President, Philippine Association of Schools  
Superintendents (PASS)  
**Sherwin U. Mananquil**  
President, Philippine Elementary School Principals  
Association (PESPA)

**Warlito D. Rosareal**

President, National Association of Principals of Secondary Schools of the Philippines (NAPSSPHIL)

**Domingo B. Alidon**

President, DepEd National Employees Union (NEU)

**Vladimer A. Quetua**

Deputy Secretary General, Alliance of Concerned Teachers (ACT)

**Benjo G. Basas**

Chairperson, Teachers' Dignity Coalition (TDC)

Technical Working Group :

**Aida N. Carpentero**

Director, Procurement Service (PS)

**Armand Partick R. Salamat**

Director, Communications Unit,  
Office of the Secretary

**Ma. Rhunna L. Catalan**

Chief, Accounting Division

**Roger B. Masapol**

Chief, Planning and Programming Division (PPD)  
Office of the Planning Service (OPS)

**Sonia R. De Leon**

Chief, Employees Welfare and Benefits Division (EWBD)  
Concurrent OIC-Chief, Personnel Division

**Selwyn C. Briones**

OIC-Chief, Budget Division

**Marietta C. Atienza**

OIC-Chief, Research and Statistics Division (RSD), OPS

**Angela Lysa L. Balacano**

Executive Assistant

Office of the Undersecretary for Legal and Legislative Affairs

**Ruby Chanda J. Jetomo**

Executive Assistant

Office of the Assistant Secretary for Planning and  
Development

**Mariel C. Bayangos**

Project Development and Evaluation Division (PDED), OPS

3. The Task Force will be responsible for:

- a. Gathering of feedback, recommendations and inputs through consultation workshops with concerned DepEd employees and officials and stakeholders, among others, on the guidelines and implementation of FY 2012 PBB;
- b. Conducting review of the DepEd Order No. 12, s. 2013 based on the gathered feedback, recommendations and inputs;
- c. Revising and finalizing the PBB Guidelines based on the results of the review and as aligned with AO No. 25 IATF Memorandum Circular No. 2013-01 for approval by the DepEd Executive Committee (EXECOM);
- d. Disseminating information and conducting orientation to all offices at all levels, including schools, on the revised PBB Guidelines; and
- e. Validating and consolidating data from the forced ranking of delivery units and the individual employees.

4. The Technical Working Group (TWG) will be responsible for facilitating and assisting the members of the Task Force in view of the efficient revision process. It is also the responsibility of the TWG to ensure the proper implementation of the revised PBB guidelines upon their approval. This includes the preparation and submission to the IATF all the necessary requirements for the eligibility of the Department to FY 2013 PBB namely, the Department's Major Final Output (MFO), Support to Operations (STO), General Administration and Support Service (GASS) and Key Programs/Projects targets and accomplishments, and the Department's compliance to Good Governance Conditions. The TWG will also be responsible for undertaking the forced ranking of delivery units and personnel within these based on the revised PBB Guidelines.

5. The Chair is mandated to convene marathon meetings of the Task Force, given the urgency of the matter, and provide regular feedback to the Executive Committee (EXECOM) on the progress of the tasks.

6. Expenses to be incurred by the Task Force in producing the expected outputs will be charged to Office of the Secretary (OSec) Funds, subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination of this Memorandum is desired.

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary

References:

DepEd Order: (No. 12, s. 2013)

DepEd Memorandum: No. 9, s. 2013

To be indicated in the Perpetual Index  
under the following subjects:

BENEFITS  
BUREAUS & OFFICES  
CHANGE  
COMMITTEE  
EMPLOYEES

OFFICIALS  
PERFORMANCE  
SCHOOLS  
TEACHERS