



DEPARTMENT OF EDUCATION
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY
City of Malaybalay
Tel no. 813 – 2894; 221 - 4597



November 22, 2013

DIVISION MEMORANDUM

No. 999 s.2013

DIVISION EDUCATION WEEK CELEBRATION

TO : Education Program Supervisors and Coordinators
Public Schools District Supervisors
Elementary & Secondary School Heads
This Division

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Deped-MALAYBALAY CITY DIVISION
RELEASED
Date: 11/25/13 Time: 8:40AM
By: [Signature]

1. In order to show a meaningful observance of **Education Week Celebration** from December 2-6, 2013, this Office lined-up a suggested activities for that purpose.

Date	Activity
December 2, 2013 (Monday), 7:30-8:30 a.m. Right After the Flag Ceremony	Short Opening Program Kick- Off
December 2-6, 2013	Display of School Best Practices
December 6, 2013 (Friday)	Culminating: Awarding of Stakeholders, Outstanding Teacher and Personnel, Outstanding Students.

2. PSDS, s and EPS, s are reminded to monitor and ensure that the activity is done accordingly of what is expected.
3. Elementary Schools are required to submit reports to the District Office not later than December 10, 2013 and to be consolidated by the District and must be submitted to the Division Office on or before December 12, 2013. Secondary School reports shall be forwarded directly to the Division Office on or before December 10, 2013. Attention: Ralph T. Quirog, EPS-I (Social Studies).
5. Immediate dissemination of this Memorandum is desired.

[Signature]
EDILBERTO L. OPLENARIA
Schools Division Superintendent

Rtq13/elo