



DEPARTMENT OF EDUCATION  
 Region X- Northern Mindanao  
 DIVISION OF MALAYBALAY CITY  
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**Division Memorandum:**

No. 343s, 2013

241  
 Deped-MALAYBALAY CITY DIVISION  
**RELEASED**

**FOR: All Concerns**  
 This Division

Date: 11-27-13 Time: 1:46  
 By: [Signature]

**FROM: EDILBERTO L. OPLENARIA**  
 Schools Division Superintendent

**DATE:** November 27, 2013

**SUBJECT: Ranking for Education Program Supervisor in Mathematics and Education Program Supervisor in English**

This is to inform the field office that ranking for Education Program Supervisor in Mathematics and Education Program Supervisor in English is now open. Applicants should meet the following minimum qualifications;

1. Master Degree in Education or other relevant Master's Degree with specific area of specialization
2. 2 years as Principal; or 2 years as Head Teacher; or 2 years as Master Teacher
3. 8 hours of relevant training
4. RA 1080 ( Teacher)

The following pertinent documents should be included to support the letter of application:

1. CSC Form 212 ( 2 copies)
2. Transcript of Records
3. Eligibility – PRC Rating & PRC License
4. Service Record
5. Performance rating at least Very Satisfactory for the last three consecutive years or Outstanding for at least 2 years.
6. Certificates/Proofs of Outstanding Accomplishments, trainings attended recognitions, etc.

Deadline for submission of applications is on December 6, 2013. The screening and interview will be on December 10, 2013 at the Office of the Administrative Officer, Division of Malaybalay. For more details see Ms. Novem A. Sescon, Human Resource Management Officer I

Immediate and wide dissemination of the Memorandum is desired.

Reference:  
 DepEd order No. 117, s. 2010