



DEPARTMENT OF EDUCATION
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY
City of Malaybalay
Tel no. 813 – 2894; 221 - 4597

237
Deped-MALAYBALAY CITY DIVISION
RELEASED

Date: 9/24/13 Time: 8:03 AM
By: Alvin Anabelle

DepED

September 24, 2013

MEMORANDUM TO:

School Head	Position, School	School Head	Position, School
1. Pariso L. Orong	SSP IV, BNHS	13. Renato T. Reyes	ESP I, Miglamin ES
2. Amparo C. Bautista	SSP II, Bangcud NHS	14. Narita T. Padua	ESP I, Patpat ES
3. Dinaflor L. Raagas	SSP II, San Martin AINHS	15. Sonny M. Rojas	ESP I, Can-ayan IS
4. Manuelito O. Melendez	SSHT, Managok NHS	16. Josette S. Ygonia	ESP I, New Ilocos ES
5. Romil T. Jabonero	ESP II, MCCC	17. Noeme Francisco	San Martin/Sinanglanan ES
6. Leny G. Ama	ESP I, BCT ES	18. Lemuel Portillas	ESHT, Malapgap ES
7. Sharon A. Bongocan	ESHT, Brg. 9 ES	19. Servillano Balicanta	ESHT, Macote ES
8. Carlos G. Rara	ESP II, Linabo CS	20. Raquel Ombayan	ESHT, Indalasa ES
9. Liza G. Balingtongog	ESP I, Sawaga ES	21. Manny Pimentel	ESP I, Zamboangita CS
10. Jesus V. Muring, Ed.D.	ESP II, Managok ES	22. Alberto V. Berondo	ESP I, San Jose ES
11. Fermin M. Rojas	ESP I, AVES		
12. Rachel R. Valde	ESP I, Aglayan ES		

In line with the Divisions' Commitment for Effective Implementation of the School Based Management (SBM) to all schools, you are hereby **directed** to submit the SBM Validation / Assessment Report you have conducted in your respective school not later than **September 27, 2013(Friday)**.

This is in preparation for the Division & Regional Validation. Schools which failed to submit are required to explain in this office the reasons why they failed so.

For those schools not mentioned above, you need to prepare for SBM Validation for Level I or II as a **requirement for clearance of School Heads** this SY 2013-2014.

Enclosed is the Validation Form for your reference.

For information and compliance.


EDILBERTO L. OPLENARIA

Schools Division Superintendent

SBM VALIDATION FORM

Name of School: _____

Division: _____

Step 1: Determine Performance Improvement (60 %)

Thematic Area	Performance Indicators		Rating & Equivalent Points	Computation	Results
Access (45 %)	Enrolment Increase:	% of Inc.	A. Enrolment Increase	x .45	
	SY		1- Marginal: At least 3% Inc.		
	SY		2- Average: At least 5% Inc.		
	SY		3- High: At least 7% Inc.		
	Ave. % of Increase:		B. Justification: Enrolment rate based on Community Mapping		
			1- Marginal: At least 85% Inc.		
			2- Average: At least 90% Inc.		
			3- High: At least 95% Inc.		
Efficiency (25%)	Dropout Rate(DR):	% of Dec	Baseline: 7.06	x .25	
	SY		1- Marginal: At least 4% <i>inc</i>		
	SY		2- Average: At least 2% <i>inc</i>		
	SY		3- High: 0 DR or less than 2 %		
	Ave. % of Decrease:		Baseline: 75%		
	Completion Rate(CR):		1- Marginal: At least 5% Inc.		
	SY		2- Average: At least 7% Inc.		
	SY		3- High: At least 10% Inc. or 95% CR		
	SY				
	Ave. % of Increase:		Baseline: 75%		
Cohort Survival Rate (CSR):	% of Inc.	1- Marginal: At least 5% Inc.			
SY		2- Average: At least 7% Inc.			
SY		3- High: At least 10% Inc. or 95% CSR			
SY					
Ave. % of Increase:					
Sub-total (DR+CR+CSR):					
Quality (30%)	NAT MPS	% of Inc.	Option 1	x .30	
	SY		Elementary-Baseline 67%		
	SY		1- Marginal: At least 2% Inc.		
	SY		2- Average: At least 5% Inc.		
	SY		3- High: With 7% Inc. or 75% increase		
Ave.% of Increase:		Secondary-Baseline 48%			
		1- Marginal: At least 7% Inc.			
		2- Average: At least 8% Inc.			
		3- High :With 10% Inc. or 75% increase			
		Option 2			
		1- Marginal: 26-50% increase			
		2- Average: 51-75% increase			
		3- High : 76-100% increase			
Sub-total					

Interpretation

Good

Better

Best

Legend:

Numerical Rating Scale	Description
0.50-1.49	Good
1.50-2.49	Better
2.50-3.00	Best

Step 2: Compute for validated SBM Assessment (40%)

SBM Principles	Weight	Cumulative Scores of Validators per Principle Computation	Results
Leadership	30%	x.30	
Curriculum & Learning	30%	x.30	
Accountability	25%	x.25	
Resource Management	15%	x.15	
Sub-total	100%		

Interpretation:

_____ Good
 _____ Better
 _____ Best

Legend:

Numerical Rating Scale	Description
0.50-1.49	Good
1.50-2.49	Better
2.50-3.00	Best

Step 3: Compute for final Rating

Areas	Weight	Computation	Results
A. Performance Improvement	60%	x 0.60	
B. SBM Assessment Score (DOD)	40%	x 0.40	
Total	100%		

Interpretation:

_____ Developing (Level I)
 _____ Maturing (Level II)
 _____ Advanced (Level III)

Description of SBM Level of Practice:

Numerical Rating Scale	Description
0.50-1.49	Developing
1.50-2.49	Maturing
2.50-3.00	Advanced

Recommendation:

 Evaluator/Validator

 Evaluator/Validator