



DEPARTMENT OF EDUCATION

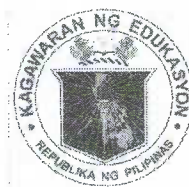
Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Corner Don Carlos-Guingona St., City of Malaybalay

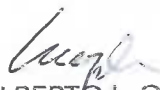
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Email Address: depedmalaybalay@gmail.com; Official website: www.depedmalaybalay.net



MEMORANDUM

TO : JUTCHEL L. NAYRA, DPA
Administrative Officer V

FROM :  EDILBERTO L. OPLENARIA
OIC, Schools Division Superintendent

DATE : January 21, 2013

2013 - 01 - 0285
Deped-MALAYBALAY CITY DIVISION
RELEASED

Date: 01/22/13 Time: 08:22am
By: 

In view of my attendance to the 2013 School Health and Nutrition Congress on January 22-23, 2013 at Chali Beach Resort, Cagayan de Oro City, you are hereby designated as Officer-In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until January 24, 2013.

Your designation will take effect on January 22, 2013.

For information, guidance, and compliance.

Copy furnished:
Records Section