



Republic of the Philippines
 Department of Education
 OFFICE OF THE SUPERINTENDENT OF SCHOOLS
 Corner Don Carlos and Guingorta Sts.
 City of Malaybalay
 Telefax # USA 813 2594 or 221-4597

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 Deped-MALAYBALAY CITY DIVISION
RELEASED
 Date: 8/14/13 Time: 1:16 P.M.
 By: *Anabelle*



MEMORANDUM

101
 Deped-MALAYBALAY CITY DIVISION
RELEASED
 Date: 8/13 Time: 8:14 AM
 By: *[Signature]*

To : **PARISO L. ORONG**
 Secondary School Principal IV

From : **Schools Division Superintendent**
 This Division

Date : August 7, 2013

[Signature]
 JANE ANABELLE
 9/8/13

In view of my attendance to **SDS Leadership Program (SLP) Batch 2 at Eugenio Lopez Center, Sumulong Highway, Antipolo City on August 12-16, 2013**. You are hereby designated as **Officer In Charge**, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **August 16, 2013**

Your designation will take effect on **August 12, 2013**.

For information, guidance and compliance.

[Signature]
EDILBERTO L. OPLENARIA
 Officer In charge
 Office Of the Schools Division Superintendent