



Department of Education
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY
Corner Don Carlos-Guingona Sts., Malaybalay City
Telefax (0880 or (088) 221-4597 email: depedmlblycity@yahoo.com



MEMORANDUM TO:

SECONDARY APPOINTED AND DESIGNATED GUIDANCE COUNSELORS

DATE: September 3, 2013

SUBJECT: ENRICHMENT SESSION AND MEETING

Deped-MALAYBALAY CITY DIVISION
RELEASED

Date: 9/3/13 Time: 2:19 PM
By: AW Anisbell

Enclosed is a letter from **Raul L. Valmores**, Provincial Head of the Department of Labor and Employment requesting the Guidance Counselors to attend the enrichment session and meeting this coming September 5, 2013, 8:00 AM, at San Isidro College, Malaybalay city, Bukidnon.

The participants of the said meeting are on **Official time only**.


EDILBERTO L. OPLENARIA
Schools Division Superintendent



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Bukidnon Provincial Field Office
Malaybalay City

MR. EDILBERTO L. OPLENARIA
Schools Division Superintendent
DepEd, Malaybalay City, Bukidnon

Maam:

The Department of Labor and Employment would like to request the GFAB (Guidance Facilitators Association of Bukidnon) members, officers, and other designate guidance counselors to attend the enrichment session and meeting on September 5, 2013, 8:00 AM, at San Isidro College, Malaybalay City, Bukidnon. The aim of this meeting is to gather all licensed and non-licensed guidance counselors to share and discuss the following agenda:

1. Career Guidance plan and activities
2. Discuss the forms to be used in intake interview and termination during the counseling process.
3. GFAB I.D. (please bring 2 pcs. 1x1 I.D. picture)
4. PGCA affiliation update
5. Review classes (Civil Service Illegibility & Guidance Counselor's board exam)
6. Other matters

The Registration is P250.00 inclusive of snacks, lunch, certificate and handouts.

In this view, may we respectfully request that you will allow your guidance counselor/s to attend in this important meeting.

We shall highly appreciate your approval.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Raul L. Valmores', is written over a light blue horizontal line.

RAUL L. VALMORES
Provincial Head