



DEPARTMENT OF EDUCATION
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY

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DepEd MALAYBALAY CITY DIVISION

RELEASED

February 5, 2014

Date: 2/6/14 Time: 11:38 PM
By: M. Anabelle

DIVISION ADVISORY

**DESIGNATION OF HON. ROLAND F. DETICIO, CITY VICE-MAYOR
AS OFFICER-IN-CHARGE OF THE OFFICE OF THE CITY MAYOR
(ADMINISTRATIVE ORDER NO. 03, s. 2014)**

**TO : Promotional Staff
Public Schools District Supervisors
Elementary and Secondary School Heads
Section Heads
All Others Concerned**

1. Pursuant to the herein Administrative Order No. 3, s. 2014 of the City Government of Malaybalay, this Office hereby disseminates the designation of Hon. Roland F. Deticio, City Vice-Mayor, as Officer-In-Charge of the Office of the City Mayor effective February 4, 2014 until his return.
2. As such, he is authorize to sign for and in behalf routine requisitions, correspondences, payrolls, vouchers, business permits, leave of absences, purchase orders, annual and supplemental procurement plans, checks, certifications, authorizations and other ordinary matters that would ensure the smooth function of the office.
3. For information and guidance.


EDILBERTO L. OPLENARIA
Schools Division Superintendent

Encl.:

As stated

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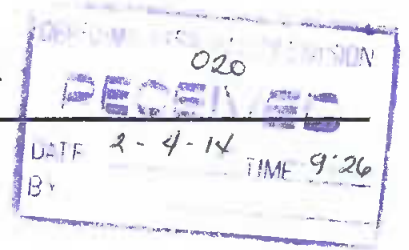
Records Section

TO BE POSTED IN THE DIVISION WEBSITE



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OFFICE OF THE CITY MAYOR



ADMINISTRATIVE ORDER 03
Series of 2014

**DESIGNATING HON. ROLAND F. DETICIO CITY VICE MAYOR AS OFFICER -IN-
CHARGE OF THE OFFICE OF THE CITY MAYOR**

To ensure that office functions will continue and public service goes uninterrupted during my absence on February 4, 2014 until my return. I am designating Hon. Roland F. Deticio, City Vice Mayor as Officer-In-Charge, to take over the duration of my absence. I hereby authorize Hon. Roland F. Deticio to sign for and in behalf routine Requisitions, Correspondences, Payrolls, Vouchers, Business Permits, Leave of Absences, Purchase Orders, Checks, Annual and Supplemental Procurement Plans, Certifications, Authorizations and other ordinary matters that would ensure the smooth function of the office.

Upon my return, Hon. Roland F. Deticio shall report to me such transactions and events that require my attention as Local Chief Executive of the City Government.

Done in the City of Malaybalay, Bukidnon, this 3rd day of February 2014.


IGNACIO W. ZUBIRI
City Mayor