

DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

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275

DEPARTMENT OF EDUCATION - SCHOOLS DIVISION

SCHOOLS DIVISION

February 24, 2014

DATE: 02/24/14 TIME: 2:21 PM

DIVISION ADVISORY

**DISSEMINATION OF UNNUMBERED MEMORANDUM DATED FEBRUARY 03, 2014
FROM UNDERSECRETARY RIZALINO D. RIVERA OF THE CENTRAL OFFICE
ANNOUNCING THE EXISTING AND FORTHCOMING VACANCIES
FOR THE THIRD LEVEL POSITIONS**

TO : **Promotional Staff
Public Schools District Supervisors
Elementary and Secondary School Heads
Section Heads
All Others Concerned**

1. This Office hereby disseminates the herein Unnumbered Memorandum dated February 3, 2014 from Undersecretary Rizalino D. Rivera of the Central Office per Fax message for Transmission from the Regional Office No. 10 announcing the existing and forthcoming vacancies for the third level positions, which is self-explanatory.
2. For information and guidance.

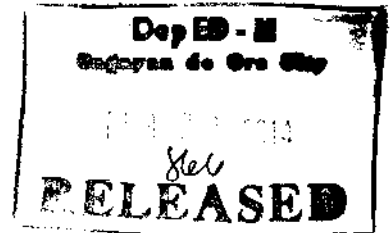
for: Oplenaria
EDILBERTO L. OPLENARIA
Schools Division Superintendent
A

Copy furnished:
Records Section

TO BE POSTED IN THE DIVISION WEBSITE



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
Gregorio A. Pelaez Sr. Memorial Sports Center
Velez St., Cagayan de Oro City
Tel. No.: (08822) 727836
Fax No.: (08822) 720665



FAX MESSAGE FOR TRANSMISSION

FEBRUARY 19, 2014

TO: SCHOOLS DIVISION SUPERINTENDENTS
ASST. SCHOOLS DIVISION SUPERINTENDENTS-OIC
THIS REGION

ENCLOSED IS THE UNNUMBERED MEMORANDUM DATED FEBRUARY 03, 2014 FROM UNDERSECRETARY RIZALINO D. RIVERA OF THE CENTRAL OFFICE ANNOUNCING THE EXISTING AND FORTHCOMING VACANCIES FOR THE THIRD LEVEL POSITIONS.

WIDEST DISSEMINATION OF THIS MEMORANDUM IS HEREBY ENJOINED.

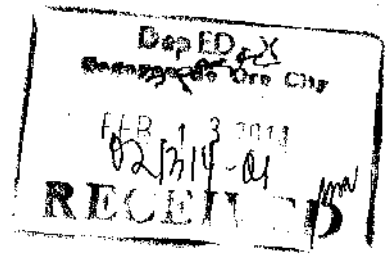
RD RACOMA

SENDER:

Shirley O. Chatto
ATTY. SHIRLEY O. CHATTO
Chief Administrative Officer

B1/B2/ovt





DEPARTMENT OF EDUCATION
 DepED Complex, Meralco Avenue, Pasig City
 Human Resource Development Service
Personnel Division

FACSIMILE TRANSMITTAL

Date : 12 February 2014 **Region/Division:** All Regions

For : All Regional Directors

Fax No.: _____ **Pages:** 3 including this page.

Subject: Memorandum Re: Announcement of Vacancies for 3rd Level

Contact: Albert/Allan of Personnel Division (02) 636 6546; 633 6682
 (Contact the above number if not clear. Thank you.)



REPUBLICA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION

DepED Complex, Meralco Ave., Pasig City, Philippines

02319-04
DepED
DEPARTMENT OF EDUCATION

Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary
Regional Operations

Direct line: 633-7203
Fax: 631-8492
Email address: rdrivera@deped.gov.ph

03 February 2014

MEMORANDUM

**ANNOUNCING THE EXISTING AND FORTHCOMING
VACANCIES FOR THIRD LEVEL POSITIONS**

To : Regional Directors
Schools Division Superintendents

The DepED National Search Committee (NSC), which was reconstituted under DepED Memorandum No. 111, s. 2012, is tasked to evaluate candidates/applicants for third level positions such as Bureau/Service/Center Directors, Regional Directors, Assistant Regional Directors, Schools Division Superintendents (SDS) and Assistant Schools Division Superintendents (ASDS).

In this connection, interested applicants for third level positions should submit the following documents to their respective regions on/or before 28 February 2014:

- a. Letter of intent
- b. Detailed Curriculum Vitae, including a list and description of any qualifying examinations taken/passed, assignments in the past five (5) years, successful programs, projects and/or work processes initiated/led/accomplished, and relevant citations/awards received
- c. Service Records
- d. Clearances
- e. Performance evaluation records
- f. Any other relevant documents

The initial evaluation of candidates shall be done by the Regional Search Committee (RSC) as stated in DepEd Memorandum 366, s. 2010. The results together with the supporting documents in seven (7) copies and a short-list of at least three (3) candidates for every vacant position, shall be submitted to the Personnel Division, Central Office on/or before 30 April 2014.

The result of the NSC interview is valid for two (2) years. Thus, candidates who have completed the evaluation process of the NSC are already included in the pool of qualified applicants.

The appointment to third level positions shall be prioritized in the following order:

- a. Career Executive Service Officers (CESOs);
- b. Career Executive Service Eligibles (CESEs);
- c. Those who already passed the written examinations (MAT-B) but have yet to complete the other stages of CES eligibility process;

- d. Those who have been validly conferred by the Civil Service Commission (CSC), Career Service Executive Eligibility (CSEE) and Career Executive Officer Eligibility (CEOE), but have yet to complete the other stages of the CES Eligibility process;
- e. Those who have applied for the written examinations (CES/MAT-B); and
- f. Incumbents who have not yet applied for CES examinations or have failed the same.

As such, the NSC shall also recommend to the Secretary the promotion/appointment of candidate based on the above prioritization. Thus, we can only consider the appointment of a candidate in item b provided those in item a are placed or recommended for promotion. However, aside from the eligibility, which is one of the requirements for promotion to third level positions, the NSC shall also consider other factors such as education, training, performance, experience, result of the NSC interview, etc.

In addition, in the event that a qualified applicant will be recommended to the President, the status of appointment is *permanent* if he/she was conferred a CESO, otherwise, he/she will be appointed in an *acting capacity or temporary* in nature subject to compliance to the CES requirements.

Immediate dissemination is desired.


RIZALINO D. RIVERA
Undersecretary

Albert's Film/Vacancy Announcement