



DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Corner Don Carlos-Guingona St., City of Malaybalay

Contact Numbers: 813-2854, 221-4597

Email Address: depedmalaybalay@gmail.com; Official website: www.depedmalaybalay.net



February 25, 2014

**ADDENDUM TO DIVISION ADVISORY DATED JANUARY 17, 2014 RE 2014 SEARCH
FOR OUTSTANDING PUBLIC OFFICIALS AND EMPLOYEES**

TO : Promotional Staff
Public Schools District Supervisors
Elementary and Secondary School Heads
Section Heads
All Others Concerned

285
DEPED-MALAYBALAY CITY DIVISION
RELEASED
Date: 2/25/14 Time: 10:13 am
[Signature]

for: *Quistin*
FROM : EDILBERTO L. OPLENARIA
Schools Division Superintendent

1. For information and guidance of all concerned, this Office hereby disseminates the herein fax message for transmission dated February 6, 2014 with attached communication dated January 23, 2014 from the Director IV of the Civil Service Commission Regional Office No. 10, Cagayan de Oro City relative to the search for outstanding public officials and employees under its Honor Awards Program (HAP), which is self-explanatory.
2. Further, this is to reiterate that for the purpose of evaluating the required nomination documents before forwarding to the CSC, all interested employees are advised to submit it to the Office of the Schools Division Superintendent *Attention: Maria Concepcion Reyes, Chairperson of the Division PRAISE Committee* on or before **March 25, 2014**.
3. All nominations will be properly indorse by this Office to the CSC earlier on **March 29, 2014** (Friday) prior to the deadline (March 31, 2014).
4. For widest dissemination.

Copy furnished:

Records Section

Ma. Concepcion Reyes – Chairperson, Division PRAISE Committee

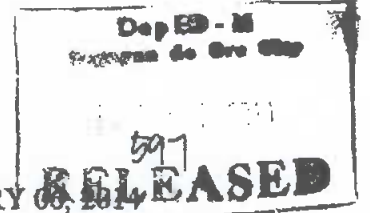
TO BE POSTED IN THE WEBSITE



Republic of the Philippines
 Department of Education
REGION X - NORTHERN MINDANAO
 Gregorio A. Pelaez Sr. Memorial Sports Center
 Velez St., Cagayan de Oro City
 Tel. No.: (08822) 727836
 Fax No.: (08822) 720665



FAX MESSAGE FOR TRANSMISSION



FEBRUARY 08, 2014

TO: SCHOOLS DIVISION SUPERINTENDENTS
 ASST. SCHOOLS DIVISION SUPERINTENDENTS-OIC
 THIS REGION

ENCLOSED IS THE COMMUNICATION DATED JANUARY 23, 2014 FROM THE DIRECTOR IV OF THE CIVIL SERVICE COMMISSION REGIONAL OFFICE NO. X, CAGAYAN DE ORO CITY RELATIVE TO THE SEARCH FOR OUTSTANDING PUBLIC OFFICIALS AND EMPLOYEES UNDER ITS HONOR AWARDS PROGRAM (HAP). DEADLINE FOR THE SUBMISSION OF NAMES OF THE NOMINEES IS ON MARCH 31, 2014.

WIDEST DISSEMINATION OF THIS INFORMATION IS HEREBY ENJOINED.

RD RACOMA

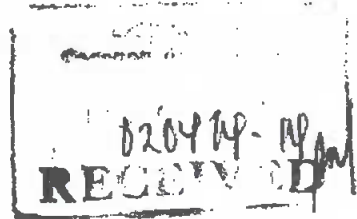
SENDER: *for: Shirley O. Chatto 2/6/14*
 ATTY. SHIRLEY O. CHATTO
 Chief Administrative Officer

B1/B2/ovt





REGIONAL OFFICE NO. 10



January 23, 2014

Dr. Ingrid G. Racoma
Officer-in-Charge, Office of the Regional Director
Department of Education, Region 10
Don Gregorio Pelaez Sports Center
Apolinar Velez Street 9000 Cagayan de Oro City

Dear Dr. Racoma:

The Civil Service Commission, under CSC Memorandum Circular No. 25 s. 2013, has announced the 2014 Search for Outstanding Public Officials and Employees under its Honor Awards Program (HAP). The Search covers three (3) award categories, namely: the Presidential *Lingkod Bayan* Award, the Outstanding Public Officials and Employees Award or the *Dangal ng Bayan*, and the Civil Service Commission *Pag-asa* Award. For the *Lingkod Bayan* and the *Pag-asa* Awards, group nominations are strongly encouraged aside from the individual nominations.

Enclosed is CSC MC No. 25 s. 2013 together with the Flyer containing the 2014 HAP Guidelines. Said guidelines and the nomination forms can also be downloaded from the CSC website at www.csc.gov.ph.

Moreover, may we request that your Office/Agency/Institution will print in tarpaulin, the HAP Streamer and display it in a conspicuous place within your premises? Please see attached design. For inquiries, you may access the CSC website at www.csc.gov.ph or contact us by telephone at (088) 858-7563 or at (08822) 71-00-57.

We look forward to your active participation in this prestigious search by submitting your nominations to the Civil Service Commission, Regional Office No. 10, Vamenta Blvd., Carmen, Cagayan de Oro City or in any of our Field Offices in Bukidnon, Camiguin, Lanao del Norte, Misamis Occidental and Misamis Oriental not later than **March 31, 2014**.

Very truly yours,


ADAMS D. TORRES
Director IV

Fn: paldc2/ehb/letters-hap2014

In a Race to Serve: Responsive, Accessible, Courteous and Effective Public Service



MC No. 25, s. 2013

MEMORANDUM CIRCULAR

TO : HEADS OF CONSTITUTIONAL BODIES; DEPARTMENT, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS; GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS; AND STATE UNIVERSITIES AND COLLEGES

SUBJECT : 2014 Search for Outstanding Public Officials and Employees

The Civil Service Commission announces the start of the 2014 Search for Outstanding Public Officials and Employees as mandated in the 1987 Philippine Constitution, Executive Order No. 292 or the 1987 Administrative Code, Executive Order No. 508, series of 1992, as amended by Executive Order No. 77, series of 1993, and Republic Act No. 6713. As provided by law, the CSC shall act as the Honor Awards Program (HAP) Secretariat and shall conduct the annual search for public service exemplars.

The Search covers three (3) award categories, namely: the Presidential *Lingkod Bayan* Award, the Outstanding Public Officials and Employees Award or the *Dangal ng Bayan* Award, and the Civil Service Commission *Pagasa* Award. The conferment of the awards forms part of the Commission's advocacy of promoting excellence and recognizing as well as rewarding civil servants for outstanding performance, contribution and achievements, and/or consistent manifestation of exemplary ethical behavior in the public service. Group nominations for the Presidential *Lingkod Bayan* Award and the Civil Service Commission *Pagasa* Award are strongly encouraged.

The Guidelines for the 2014 Search are herewith attached. Heads of agencies and state workers are enjoined to participate actively by submitting nominations to this prestigious Search. The guidelines and nomination forms may also be secured from the CSC Regional and Field offices nationwide or downloaded at the CSC website www.csc.gov.ph.

For inquiries, the HAP Secretariat may be reached through telephone numbers (02) 931-7993, (02) 932-03-81, (02) 932-01-11, TextCSC 0917-839-8272 or email addresses: hap@webmail.csc.gov.ph and hapsecretariat@yahoo.com.

Nominations shall be submitted to the CSC Regional and/or Field Offices. Deadline for submission of nominations is on **March 31, 2014**.


FRANCISCO T. DUQUE III, MD, MSc
Chairman

NOV 29 2013

7 Ft



AGENCY LOGO HERE

(AGENCY NAME) is an active partner of the 2014 Search for Outstanding Public Officials and Employees

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JOIN THE SEARCH FOR EXCEPTIONAL OFFICIALS AND EMPLOYEES IN GOVERNMENT

Deadline of Submission of Entries March 31, 2014

For nomination procedures, contact the Honor Awards Program (HAP) Secretariat at telephone numbers (02) 931-7993 and (02) 932-0361, email address hapsecretariat@yahoo.com or visit the nearest CSC Regional or Field Office