



DEPARTMENT OF EDUCATION
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY

Corner Don Carlos-Guingona St., City of Malaybalay
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DepEd-MALAYBALAY CITY DIVISION

RELEASED

Date: 6/20/14 Time: 11:11 AM




June 20, 2014

DIVISION ADVISORY

ORIENTATION ON SSS IMPORTANCE AND BENEFITS FOR JOB ORDER PERSONNEL
(MEMORANDUM DATED JUNE 16, 2014 OF LGU-MALAYBALAY)

TO : All Job Order Employees
Thru: Concerned Office/District/School/Section Heads

1. Pursuant to the herein unnumbered memorandum dated June 16, 2014 of the City Government of Malaybalay, all job order employees are hereby directed to attend the SSS orientation on the importance and benefits of SSS membership on June 27, 2014 from 3:00PM to 5:00PM at the City Covered Court, Barangay 4, Malaybalay City.
2. For information and guidance.


EDILBERTO L. OPLENARIA
Schools Division Superintendent

Encl.:
As stated

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Records Section

TO BE POSTED IN THE DIVISION WEBSITE



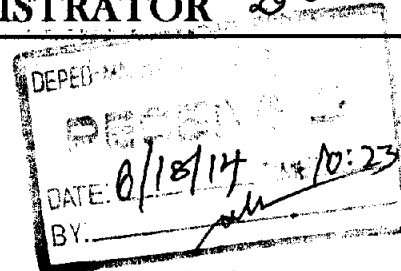
Republic of the Philippines
Province of Bukidnon
CITY OF MALAYBALAY
* * *



OFFICE OF THE CITY ADMINISTRATOR

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June 16, 2014



MEMORANDUM :

TO : ALL DEPARTMENT HEADS / SECTION HEADS
This city

Per Memorandum of Agreement entered into by and between the Social Security System (SSS) and Department of the Interior and Local Government, please instruct **all Job Order personnel** under your supervision to attend the **SSS orientation on the importance and benefits of SSS membership on June 27, 2014** at the city covered court, Barangay 4, this city with the following schedule, to wit:

Time	Office
9:00 a.m. – 11:00 a.m.	- Accounting, Administrator's, Agriculture, Assessor's, Budget, CCR, CEEDMO, CEO, CENRO, CGSO, Legal, CHO, HRMO, CPDO/GIS
1:00 p.m. – 3:00 p.m.	- CMO, CMO-Mixed, Library, PNP CID, Band, Women's, CAIVTF, ACER, MERU, 117, CDRRMO, CHRTF, OSCA, License, MCGWSS, BAC, PopDev, Court, BIR, BFP, Hall Justice, Register of Deeds, TESDA, NCIP, LTO, COMELEC, TMC
3:00 p.m. – 5:00 p.m.	- CSWDO, CTO, Veterinary/Slaughter, COA, DILG, PENRO, Sports, Tourism, Malaybalay City Division (Division office, East, Far East, South, North & Central districts) , BNHS Main, Managok NHS, San Martin NHS, Bangcud NHS, Silae NHS, Busdi Integrated School, Pigpamulahan Tribal School, BUHITA, BJMP, SP Staff

For strict compliance.

HERCULANO S. RONOLO
City Administrator