



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY



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MALAYBALAY CITY DIVISION

RELEASED

October 31, 2014

Date: 10/31/14 Time: 9:24 AM
v. Armatelle

DIVISION ADVISORY

**DISSEMINATION OF THE AMENDMENTS EXECUTIVE ORDER NO. 25
SERIES OF 2012 AND INCREASING THE SCOPE OF AUTHORITY OF
MR. HERCULANO S. RONOLO, CITY ADMINISTRATOR, TO
SIGN CHECKS INVOLVING REGULARLY RECURRING
ADMINISTRATIVE EXPENSES
per Executive Order No. 30, s. 2014.**

**TO : Education Program Supervisors
Division Coordinators
Public Schools District Supervisors
Elementary and Secondary School Heads
Section Heads
All Others Concerned**

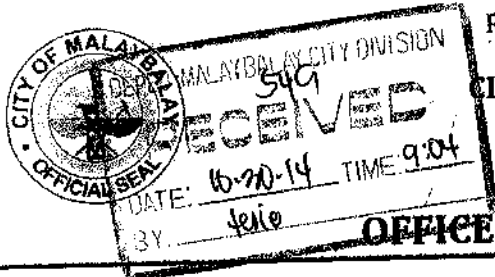
FROM : EDILBERTO L. OPLENARIA
Schools Division Superintendent

1. For information and guidance of all concerned, this Office hereby reiterates the dissemination of the **amendments of Executive Order No. 25 series of 2012 and increasing the scope of authority of Mr. Herculano S. Ronolo, City Administrator, to sign checks involving regularly recurring administrative expenses**, which is self-explanatory.
2. For widest dissemination.

Encl.:
As stated

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Republic of the Philippines
Province of Bukidnon
CITY OF MALAYBALAY
CM Recto Street



OFFICE OF THE CITY MAYOR

Executive Order No. 30
Series of 2014

AMENDING EXECUTIVE ORDER NO. 25 SERIES OF 2012 AND INCREASING THE SCOPE OF AUTHORITY OF MR. HERCULANO S. RONOLO, CITY ADMINISTRATOR, TO SIGN CHECKS INVOLVING REGULARLY RECURRING ADMINISTRATIVE EXPENSES

WHEREAS, Executive Order No. 25, Series of 2012, was passed delegating Mr. Herculano S. Ronolo, then City Administrator-Designate, the authority to countersign checks drawn by the City Treasurer whenever designated as Officer-in-Charge of the Office of the City Mayor;

WHEREAS, Sec. 345, Title V of the Local Government Code of 1991 provides that checks in settlement of obligations shall be drawn by the local treasurer and countersigned by the local administrator;

WHEREAS, it is imperative to vest Mr. Ronolo with authority to sign checks involving regularly recurring administrative expenses to expedite the processing of disbursements;

NOW THEREFORE, I, IGNACIO W. ZUBIRI, Mayor of the City of Malaybalay, by virtue of the power vested in me by law, do hereby authorize Mr. Herculano S. Ronolo in his capacity as City Administrator, to sign checks for utility bills, salary, allowances and wages, remittances of CGMEA and MACEMPC as well as those remittances to government creditor agencies such as, but not limited to, the BIR, GSIS, PAG-IBIG and PHILHEALTH, regardless of the amount involve.

All orders and issuances, or parts thereof, which are inconsistent with this Executive Order are hereby repealed or modified accordingly.

This Order shall take effect immediately.

October ~~2014~~, 2014 at Malaybalay City, Bukidnon.


IGNACIO W. ZUBIRI
City Mayor