

DEPARTMENT OF EDUCATION
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY

Corner Don Carlos-Guingona St., City of Malaybalay
 Contact Numbers: 815-2894, 221-4592

Email Address: depedmalaybalay@gmail.com, Official website: www.depedmalaybalay.net



January 24, 2014

090
 DEPED MALAYBALAY CITY DIVISION
RELEASED
 DATE 03-01-14 TIME 1:00 pm
 Signature: Jovelyn

DIVISION MEMORANDUM
 No. 02 s. 2014

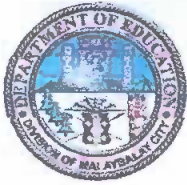
**ANNOUNCEMENT OF THE NEWLY ELECTED OFFICERS FOR THE MALAYBALAY
 CITY DIVISION NON-TEACHING EMPLOYEES' ASSOCIATION**

**TO : Promotional Staff
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 Section Heads and Staff
 All Others Concerned**

FROM : EDILBERTO L. OPLENARIA
 Schools Division Superintendent

- Pursuant to the provisions of Executive Order No. 180 dated June 1, 1987 and the Amended Rules and Regulations Governing the Exercise of the Right of Government Employees to Organize, this Office hereby announces the newly elected officers of the **Malaybalay City Division Non-teaching Employees' Association (MCDNEA)** conducted last January 23, 2014 at Bukidnon National High School Administration Building, Malaybalay City.
- Effective immediately, this office announces the newly elected officers for the Malaybalay City Division Non-teaching Employees' Association, namely:

President	: Jutchel L. Nayra, DPA Administrative Officer V
Vice-President	: Francisca V. Pagobo Guidance Coordinator III
Secretary	: Denise Kareen L. Casinabe Administrative Officer I
Treasurer	: Rufelia J. Limbengco Administrative Officer III
Auditor	: Rhysa Cyle C. Rosalejos, CPA Accountant II



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Public Relations Officer : **Nancy L. Dequito, RN**
Nurse II/Nurse-in-Charge

Sergeant at Arms : **Camilo G. Melig**
Administrative Aide VI

3. Further, the non-teaching employees agreed upon that the same set of officers will compose/represent the DepEd-National Employees' Union (DepEd-NEU) Division Executive Committee in compliance to DepEd Memorandum No. 204, s. 2013.
4. The **newly elected officers** of the non-teaching employees shall perform the following:
 - Formulate/update and conform to the provisions stipulated in the Constitution and By-Laws;
 - Perform their duties and responsibilities;
 - Represent /serve as focal persons of the non-teaching employees of the Division to any programs, meetings, trainings, conferences, and activities that requires their participation;
 - Organize and conduct meetings/conferences with the non-teaching employees in the Division on important matters relevant thereto; and
 - Perform other tasks assigned from time to time.
5. For compliance.

Copy furnished:

Records Section

AO File

MCDNEA Secretary - D. Casinabe Thru: Mr. P. L. Orong, BNHS

TO BE POSTED IN THE WEBSITE