



DEPARTMENT OF EDUCATION
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY
Corner Don Carlos-Guingona St., City of Malaybalay



DepEd-MALAYBALAY CITY DIVISION July 14, 2014

RELEASED

DIVISION MEMORANDUM

No. 205, s. 2014

Date: 7/15/14 Time: 9:55 AM
By: [Signature]

To: Education Program Supervisors
Division Office Non-Teaching Personnel
Public Schools District Supervisors
Elementary and Secondary Public School Administrators (Non-Implementing Units)
Bookkeepers and Disbursing Officers (Non-Implementing Units)
This Division

SUBJECT: **SEMINAR-WORKSHOP ON THE PROCEDURES ON DISBURSEMENT THRU CHECK AND THE PREPARATION OF RELATED REPORTS AND FORMS**

Department of Budget and Management Circular Letter No. 2013-16 dated December 23, 2013, prescribes the implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) which involves the direct credit to the creditor's current/savings/ATM (CA/SA/ATM) account maintained with the MDS-GSB (Government Servicing Bank). In effect, the release of School MOOE shall be made through direct transfer to the Current Account of the Schools.

In order to conduct smooth transition and effective implementation, you are hereby directed to attend the Seminar-Workshop on the Procedures on Disbursement thru Check and the preparation of related reports and forms on July 18, 2014 at Roberto's.

Registration Fee of Two Hundred Fifty Pesos only (P250.00) and travelling expense shall be charged against School MOOE subject to the usual accounting, budgeting and auditing rules and regulations.

Compliance is hereby enjoined.

[Signature]
EDILBERTO L. OPLENARIA
OIC- Schools Division Superintendent