



DEPARTMENT OF EDUCATION
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY
Corner Don Carlos-Guingona St., City of Malaybalay



316
Deped-MALAYBALAY CITY DIVISION

July 30, 2014

RELEASED

DIVISION MEMORANDUM

No. 218, s. 2014

Date: 7/30/14 Time: 1:18 PM
by: [Signature]

To: Public Schools District Supervisors
Elementary and Secondary Public School Administrators (Non-Implementing Units)
This Division

SUBJECT: **DEMAND FOR LIQUIDATION OF THE 2ND QUARTER SCHOOL MOOE**

The deadline for liquidation of the 2nd Quarter School MOOE was on July 7, 2014. However, it was observed that a number of Accountable Officers have not yet liquidated as of today.

In line with this, you are hereby demanded to liquidate the 2nd Quarter MOOE in full. Any unliquidated cash advance must be refunded on or before August 4, 2014, Monday. This is necessary to facilitate the opening of accounts at the Development Bank of the Philippines.

For compliance.

[Signature]
JASMIN J. ADRIATICO
Officer In-Charge
EPS/Curriculum Division Chief-Designate