



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**



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**Division Memorandum**  
No. 359 s, 2014

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Dep-MALAYBALAY CITY DIVISION  
**RELEASED**  
Date: 11/25/14 Time: 10:02 AM

**FOR: All Concerns**  
This Division

**FROM:** *Edilberto L. Oplenaria*  
**EDILBERTO L. OPLENARIA**  
Schools Division Superintendent

**DATE: November 21, 2014**

**SUBJECT: Selection and Hiring of Literacy Volunteers for ALS Abot-  
Aalam Program Implementation**

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Pursuant to the herein **Item 4.0 of DepED Order No. 59, s. 2012** "Revised Implementing Guidelines on the Selection and Hiring of Alternative Learning System (ALS) Literacy Volunteers". This Office hereby constitutes the Division Selection Committee with the following composition:

1. Composition

**Jasmin J. Adriatico**  
Education Program Supervisor - ALS

**Dr. Jutchel L. Nayra**  
Administrative Officer

**Concerned District Steward (Education Program Supervisor)**  
where the vacancy exist (where the item to be deployed)

**Public Schools District Supervisor (PSDS)** where the vacancy exists (where the item is to be deployed)

**District ALS Coordinator (DALSC)** where the vacancy exists (where the item is to be deployed)

**Janice L. Maglangit** - Secretariat

2. Qualifications for the ALS Literacy Volunteers

- A professional teacher (LET passer)
- A resident of the target community/division
- Ability to speak the language of the community (mother tongue/regional language)
- Willing to undergo training on ALS
- In good physical condition
- Has good public relations

3. All applicants shall submit a written application supported by the following documents:

- a. Certified photocopy of PRC Professional Identification Card
- b. Certified photocopy of the ratings obtained in the Licensure Examination of Teachers (LET)/ Professional Board Examination for Teachers (PBET).
- c. Certified copy of the Voter's ID or any proof of residency as deemed acceptable by the Division Selection Committee
- d. Certification from the tribal chieftain (if applicable)
- e. Medical Certificate (fit to work/travel to far-flung areas)

4. All applications shall be received and screened at the Division Office.

5. Deadline for submission of applications is on **November 28, 2014**. The screening and interview will be on **December 01, 2014** (8:30AM) at the Office of the Administrative Officer, Division of Malaybalay City.

6. Immediate and wide dissemination of the Memorandum is desired.

Reference:  
DepED Order No. 59, s. 2012