



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao

DIVISION OF MALAYBALAY CITY

Corner Don Carlos and Guingona Sts., City of Malaybalay
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June 16, 2014

MEMORANDUM TO: Promotional Staff
Public Schools District Supervisor
Elementary School Principals & School Heads
This Division

FROM : *Edilberto L. Oplenaria*
EDILBERTO L. OPLENARIA
Schools Division Superintendent

DepEd MALAYBALAY CITY DIVISION
RELEASED

Date: 6/16/14 Time: 9:59AM
By: Arabelle

SUBJECT : Selection and Ranking for Pool of Qualified Applicants for
Elementary School Principal II /

This is to inform the field that the Selection and Ranking for the Pool of Qualified Applicants for Elementary School Principal II with the following qualification below per Deped Order no.39.s.2007.

Experience	:	Principal I for 1 year
Education	:	Bachelors of Elementary Education (BEEd) or Bachelor's degree with 18 professional units in education + 6 units in management
Eligibility	:	R.A 1080
Training	:	40 hours relevant training

All qualified applicants shall submit the pertinent documents enumerated below:

1. Application letter
2. CSC form 212 (3 copies in black in hand written)
3. Transcript of records
4. Eligibility - PRC Rating and license
5. Performance rating (2nd Semester SY 2012-2013, 1st and 2nd semester SY 2013-2014)
6. Service Records
7. Certificate of outstanding/meritorious accomplishment
8. Chairmanship of technical/planning committees
9. Authorship/publication
10. Certification of training attended for at least 3 days.

Applicants must reach a score of not less than 50% points to qualify for the reclassification

All documents submitted shall be duly authenticated by the Administrative Officer, Jutchel L. Nayra DPA. Deadline for submission of application is on or before June 27, 2014, interview schedule will be announced soon.

Reference:
Deped Order no. 39.s.2007