



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY

Corner Don Carlos and Guingona Sts., City of Malaybalay  
Telefax # 088-813-2894 or 221-4597



**MEMORANDUM**

152  
DepEd-MALAYBALAY CITY DIVISION  
RELEASED

Date: 7/17/14 Time: 8:36 AM  
By: [Signature]

To: **RALPH T. QUIROG**  
Governance Chief Designate/  
Education Program Supervisor in Social Studies

From: **Schools Division Superintendent**  
**This Division**

Date: **July 16, 2014**


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In view of my attendance to attend the **Installation of the new school head of Silae National High School**, you are hereby designated as **Officer In-Charge**, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **July 17, 2014**.

Your designation will take effect on **July 17, 2014**.

For information, guidance and compliance.

  
**EDILBERTO L. OPLENARIA**  
Schools Division Superintendent