



DEPARTMENT OF EDUCATION
Region X - Northern Mindanao
DIVISION OF MALAYBALAY CITY
City of Malaybalay
Tel no. 813 - 2894; 221 - 4597



MEMORANDUM TO:

Education Program Supervisor/Coordinator
Public Schools District Supervisors
Elementary and Secondary School Heads
Division Unit Heads
This Division

189
DepEd-MALAYBALAY CITY DIVISION
RELEASED
Date: 8/13/14 Time: 3:30
By: *[Signature]*

FROM:

[Signature]

EDILBERTO L. OPLENARIA
Schools Division Superintendent

RE:

PHILGEPS TRAINING FOR BIDS AND AWRDS COMMITTEE STAFF

DATE:

August 13, 2014

Enclosed is the letter of invitation of Director **ROSA MARIA M. CLEMENTE**, Project Manager, PhilGEPS Training for Bids and Awards Committee Staff on the following schedules stated.

Please coordinate with the Division Bids and Awards Committee (BAC), Attention: **Ralph T. Quirog**, EPS in Social Studies/ Governance Chief Designate for those who are interested to attend.

For information and guidance.

Rtq14



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE



Mr. Florante M. Corpuz
Schools Division Superintendent
Department of Education - Division of Malaybalay City
(088) 813-2894/221-4597 / 913-3291

Subject: PhilGEPS Training for Bids and Awards Committee Staff and Schools under your Division

Dear Mr. Florante M. Corpuz,

Ever since the Government of the Philippines mandated the use of the PhilGEPS as the single central portal of all public procurement activities, the Procurement Service as the agency managing the development and operation of the PhilGEPS has been training its users on the use of the system to support a more open, transparent and competitive environment.

The issuance of Administrative Order # 17, by the Office of the President, on July 28, 2011 entitled: "Directing the Use of the Procurement Service and the Philippine Government Electronic Procurement System in Procurement Activities in Accordance with R.A. 9184 and Improving the Operation of the Procurement Service" has reiterated the need for transparency and accountability in government procurement.

Based on the GPRA, a total of more 47,000 NGAs, GOCCs, SLCs and LGUs are required to use the PhilGEPS. However, at present only more than 12,106 agencies are registered with PhilGEPS, where the registration rate is highest among SUCs and NGAs, and lowest among barangays, municipalities and GOCCs.

We are writing to encourage your Public High Schools and Elementary Schools within your Schools Division jurisdiction to attend the PhilGEPS Training for Phase 1 in order for the BAC Members, Secretariat and Technical Working group, to learn how to use the PhilGEPS for its procurement requirements. We acknowledge that DepEd has issued Department Order No. 6, S. 2008 with regards to PhilGEPS registration and posting, and we hope that implementation of such within the DepEd is adhered to. Please accomplish the attached confirmation from which require a list of your participants. Also found therein are the corresponding dates of training for the month. Trainings are to be held for two (2) days at designated venues. Training fee is Php. 2,400.00/participant (inclusive of VAT) inclusive of a training kit, certificate of attendance and meals for AM/PM snacks and lunch. Training is for live out; accommodations are not included in the training fee. Kindly fill-up the attached **Confirmation Form** and fax to (02) 721-4727 or 661-8850 for your training schedule. Please make check payment for the account of the eBlackboards Solutions, Inc.

Further, we are also requesting your good office to give us the list of your accredited suppliers/contractors so that we can invite them to register and attend the supplier orientation. This will give them a better understanding of what the system is all about and will enable them to take advantage of the PhilGEPS features and functions.

For inquiries and/or clarification, please contact the training secretariat by e-mail at apocua@eblackboards.net, or by telefax at (02) 661-8850, or you may contact eBlackBoards Solutions at (02) 861-5280 or 861-5245.

Let's all support "Ang Daang Matuwid"!

Thanks and regards.

Very truly yours,

Director ROSA MARIA M. CLEMENTE
Project Manager, PhilGEPS



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PROCUREMENT SERVICE



ATTENTION:

Important Information

Once your attendance is confirmed, please do the following steps to progress in your application for PhilGEPS Training:

1. Your Confirmation Code is : R10 AP-BT 08-2014
Your Training Coordinator is: **Alell Pocua**
Contact No: **(02) 721-4724 / 0919-356-2363 / 0936-903-9725**
2. Please fill-up and sign the ff. forms
 - Confirmation Form
 - Statement of Account (SOA)
3. Deposit payment only to EBSI bank accounts:
 - 3a. Bank # 1 and Branch: Banco De Oro (BDO) – Shaw Blvd., Stanford Branch (with Php50.00 bank charge)
 - Account Name: **eBlackBoards Solutions, Inc.**
 - Account Number: **2810058330**
 - Deposit to any BDO Branch
 - 3b. Bank # 2 and Branch: East West Bank – Wack-Wack Branch (No Bank Transaction Charges)
 - Account Name: **eBlackBoards Solutions, Inc.**
 - Account Number: **27302000684**
 - Deposit to any East West Bank Branch

We only accept Cheque Deposit or Cash Deposit to either our BDO or East West Bank Account
Official Receipt will be issued in exchange of Original copy of deposit slip
NOTE: We strongly DISCOURAGE bank to bank payment (Advice to Debit Account-ADA) and CASH or CHEQUE Payment upon REGISTRATION.
4. FAX or email the ff. in order to reserve slots for the training:
 - Signed confirmation sheet (at least 5 days before the training schedule)
 - Signed Statement of Account (SOA)
 - BDO or East West Bank deposit slip to EBSI Training Secretariat
 - Telefax No. (02) 7214724/ (02) 6618850
 - Please write your name & Confirmation Code before sending fax to EBSI
 - You can also send it via email, just scan the ff;
 - Duly filled up Confirmation Form (at least 5 days before the training schedule)
 - Signed Statement of Account
 - Email to: apocua@eblackboards.net
 - **Please SUBMIT original copy of Deposit Slip upon registration**
 - **Slots will be given on a first come, first serve basis**
5. A map of the training location will be faxed to your office 3-4 days before the training.
6. For any inquiries, you may call EBSI Office
 - Telefax No. (02) 7214724/ (02) 661-8850
 - Telephone Nos. (02) 861-5280; (02) 861-5245

(Please take note that Confirmation/Reservation is on First Come First Serve Basis)

	Schedule	Time	Slots Available
<input type="checkbox"/>	August 12-13, 2014	08:30 am – 05:00 pm	50 slots
<input type="checkbox"/>	August 14-15, 2014	08:30 am – 05:00 pm	50 slots
<input type="checkbox"/>	August 26-27, 2014	08:30 am – 05:00 pm	50 slots

*Schedule and venue location may be changed depending on the number of participants confirmed

Final Venue: Mineski Infinity
2nd Floor Norkis Building, Vamenta Boulevard, Carmen,
Cagayan De Oro City

You may also visit the Philgeps website at www.philgeps.gov.ph
Thank you.

CONFIRMATION CODE #: R10 AP-BT 08-2014



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ATTENTION: Aleli Pocua **DATE:** _____

FAX: (02) 721-4724 / 661-8850

MESSAGE: Please fill-out the form below (readable and correct name spelling of participants) and fax to National Training Secretariat at (02) 7214724/ (02) 6618850

CONFIRMATION FORM
(PhilGEPS Training for Government Entities)

Please take note that Confirmation/Reservation is on First Come First Serve Basis)

Government Entity:					
Address:					Region:
Type of Organization: <input type="checkbox"/> NGA <input type="checkbox"/> GFI <input type="checkbox"/> GOCC <input type="checkbox"/> SUC <input type="checkbox"/> LGU <input type="checkbox"/> Others _____					
Contact Person:			Tel. No.	Mobile No.	Fax No.
Participants Details:					
First Name	Middle Initial	Last Name	Tel. No	Mobile No	Position
Email Address:				Food Restriction:	

Please reserve me/us on this training schedule:

Date	Time	No. of Slot Reserve	Date SOA & DP Faxed to Training Secretariat

Note:

1. Any rescheduling/cancellation of slot/s should be made at least 5 working days before the training schedule.
2. There is a LATE-CANCELLATION/RESCHEDULING and NON-ATTENDANCE CHARGE of P1,200 (inclusive of VAT) per participant to cover costs.

Requested by:

Signature over printed name

CONFIRMATION CODE #: R10 AP-BT 08-2014

eBlackBoards Solutions Inc.

... leading the transformation of education and training ...

VAT Reg. TIN: 007-623-011-000

STATEMENT OF ACCOUNT-BT PhilGEPS Training

Statement of Account No.: _____ Deposit Slip Bank Reference Code _____ Date Due: 5 days before training schedule

Statement Date: _____

Please fill-out the form below and fax to National Training Secretariat at (02) 7214724 or (02) 6618850

Contact Person:	
Agency/Organization:	
Billing Address:	
Telephone/Fax No.	
Email Address	

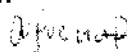
Name of Participants	No. of Attendee/s	Training Schedule	Total Amount

Deposit payment to: Account Name: eBlackBoards Solutions, Inc. Account Number: BDO 2810058330 Account Number: East West Bank 27302000684	Note: 3. To ensure proper credit, please deposit your payment at least <u>5 days</u> before your training schedule. 4. Please attached your deposit slip and fax a copy of this statement to EBSI Telefax No. (02) 7214724/ 6618850; Please Submit original copy of deposit slip during registration. 5. Any cancellation should be made <u>at least 5 working days</u> before the training schedule. 6. Please take note that there is a LATE-CANCELLATION and NON-ATTENDANCE CHARGE of P1,200 (inclusive of VAT) per participant to cover costs.
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PLEASE ATTACH DEPOSIT SLIP HERE.

For efficient tracking of your payment,
 We only accept **CHEQUE DEPOSIT** or **CASH DEPOSIT** to either our BDO or EastWest Bank Account.
 We strongly **DISCOURAGE** bank to bank payment (Advice to Debit Account-ADA) and **CASH or CHEQUE** payment upon **REGISTRATION**.

For any inconvenience, You may call our National Training Secretariat at (02) 861-5180; 861-5245; Telefax Nos. (02) 7214724/ (02) 6618850. Thank you.

Issued by EBSI:

Aleli Pocua

Received by Agency/ Date:

Signature over printed name