



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
Corner Don Carlos and Guingona Sts., City of Malaybalay  
Telefax # 088-813-2894 or 221-4597

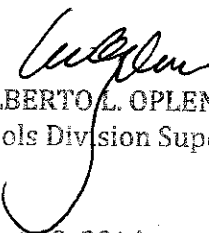


MEMORANDUM

259  
DepEd-MALAYBALAY CITY DIVISION  
**RELEASED**

Date: 8/19/14 Time: 3:19 PM  
By: [Signature]

To: JUTCHEL L. NAYRA, DPA  
Administrative Officer V

From:   
EDILBERTO L. OPLENARIA  
Schools Division Superintendent

Date: August 19, 2014

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In view of my travel to the DepEd Regional Office, National Bureau of Investigation and Civil Service Commission, Regional Office at Cagayan de Oro City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until August 20, 2014.

Your designation will take effect on August 20, 2014.

For information, guidance and compliance.