




Department of Education  
Region X-Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**  
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**MEMORANDUM**

271  
DepEd-MALAYBALAY CITY DIVISION  
**RELEASED**  
Date: 8/20/14 Time: 10:00  
Jude Galipna Law

**To: Public Schools District Supervisors  
Elementary and Secondary School Heads  
Private School Administrators  
This Division**

**From:**   
**EDILBERTO L. OPLENARIA**  
Schools Division Superintendent

**Date:** August 20, 2014

**Re: LIVE-OUT ENHANCEMENT TRAINING ON COACHING SKILLS**

1. You are hereby informed that DepEd Division of Bukidnon, in coordination with Northern Mindanao Physical Education and School Sports Association (NMPESSA) shall hold a **Live-Out Enhancement Training on Coaching Skills on August 22-24, 2014** at Manolo Fortich Central Elementary School and Manolo Fortich National High School, Manolo Fortich, Bukidnon.
2. The training aims to:
  - 2.1 Professionalize coaches in the field of sports discipline inclined;
  - 2.2 Orient new coaches of the system in sports as they go higher level meet; and
  - 2.3 Enhance the skills of coaches as they move up to national standards in sports competition
3. Participants to this training are coaches who will be coaching during the 2014 Division Athletic Meet including coaches whose membership already expired.
4. Each participant is charged with a registration of **One Thousand Pesos Only (Php 1,000.00)** to cover expenses for three lunches, test materials, hand-outs, I.D., honoraria of invited sports experts from the region and technical staff.
5. Participants shall bring the following requirements:
  - 5.1 Medical certificate
  - 5.2 Certificate of Employment
  - 5.3 Original and photocopy of Certificates of Trainings attended for the past 3 years

5.4 Original and photocopy of Certificates of Participation in sports for the past 3 years

5.5 Beddings, extra shirt, jogging pants and rubber shoes

6. Registration shall start on August 22, 2014 from 8:00am-12:00noon and Opening Program will start at 1:00pm respectively. All district supervisors, secondary school heads and private school administrators are required to submit list of teachers who will participate in the said activity; Attention: LOU-ANN J. CULTURA, EPS in MAPEH for approval and issuance of travel order.
7. Travelling expenses and registration fee shall be charged against local/school/ PTA funds subject to the usual accounting and auditing policies, rules and regulations.
8. Widest dissemination of this memorandum is hereby desired.