



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Corner Don Carlos and Guingona Sts., City of Malaybalay
Telefax # 088-813-2894 or 221-4597



295
DepEd-MALAYBALAY CITY DIVISION

RELEASED

Date: 8/26/14 Time: 8:25 AM
By: [Signature]

MEMORANDUM

To: **RALPH T. QUIROG**
Governance Chief Designate/
Education Program Supervisor in Social Studies

From: **Schools Division Superintendent**
This Division

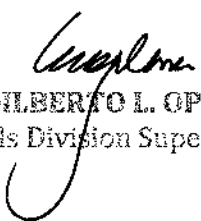
Date: **August 22, 2014**

In view of my attendance to attend the National Orientation on Abot - Alam Program on August 25- 28, 2014, at DepEd Ecotech, Lahug, Cebu City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until August 29, 2014.

Your designation will take effect on August 26, 2014.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA
Schools Division Superintendent