



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Corner Don Carlos and Guingona Sts., City of Malaybalay
Telefax # 088-813-2894 or 221-4597



MEMORANDUM

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Deped-MALAYBALAY CITY DIVISION
RELEASED
Date: 9/2/14 Time: 8:36
By: [Signature]

To: JASMIN J. ADRIATICO
Curriculum Chief Designate/
Education Program Supervisor in ALS

From: Schools Division Superintendent
This Division

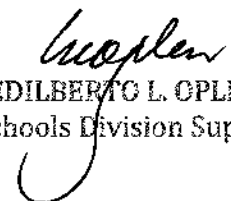
Date: August 29, 2014

In view of my attendance to attend the Superintendents Leadership Program on August 31, 2014 to September 5, 2014 at Eugenio Lopez, Antipolo City, you are hereby designate as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until September 5, 2014.

Your designation will take effect on September 1, 2014.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA
Schools Division Superintendent