



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF MALAYBALAY CITY**



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110

Deped-MALAYBALAY CITY DIVISION

RELEASED

September 03, 2014

Date: 9/03/2014 Time: 5:00 pm  
By: [Signature]

**MEMORANDUM**

**TO: Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors  
Full-fledged Public Secondary School Administrators  
Section Heads  
Members of the Working Committees of the 5<sup>th</sup> Foundation Anniversary  
This Division**

1. You are hereby directed to attend the **Division EXECOM Meeting** on **September 04, 2014 (Thursday)** to start at 8:00 o'clock in the morning to be held at the Division Conference Hall.
2. It is advised that only those full-fledged Secondary School Administrators can attend the meeting to avoid disruption of classes.
3. For information and guidance.

for: *[Signature]*  
**EDILBERTO L. OPLENARIA**  
Schools Division Superintendent