



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Corner Don Carlos and Guingona Sts., City of Malaybalay
Telefax # 088-813-2894 or 221-4597



Deped-MALAYBALAY CITY DIVISION

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RELEASED

Date: 10/3/14 Time: 4:07 PM
By: [Signature]

MEMORANDUM

To: **LOU ANN J. CULTURA**
Education Program Supervisor

From: **Schools Division Superintendent**
This Division

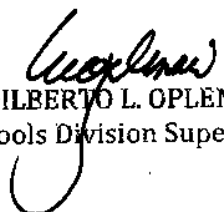
Date: **October 3, 2014**

In view of my attendance to attend the Superintendents Leadership Program on October 6-10, 2014 at Antipolo City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance on October 6, 2014 until October 10, 2014.

Your designation will take effect on October 6, 2014.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA
Schools Division Superintendent