



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY

Corner Don Carlos and Guingona Sts., City of Malaybalay
Telefax # 088-813-2894 or 221-4597



MEMORANDUM

To: **ANA BELEN S. MURING**
Education Program Supervisor

From: **Schools Division Superintendent**
This Division

Date: **November 3, 2014**

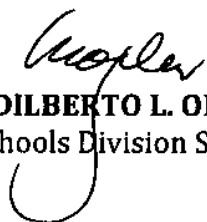
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DepEd-MALAYBALAY CITY DIVISION
RELEASED
Date: 11/3/14 Time: 8:00 AM
K. Oplenaria

In view of my attendance to Account Management Team Consultation meeting (Budget Utilization Rate) at the Conference Room, DepEd Region X, Masterson Avenue Cagayan de Oro City on November 3, 2014, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **November 3, 2014**.

Your designation will take effect immediately.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA
Schools Division Superintendent