



Republic of the Philippines
Department of Education



Region X
DIVISION OF MALAYBALAY CITY
Casisang, City of Malaybalay
Telefax # 088-813-2894 or 221-4597

MEMORANDUM

161
DPS-MALAYBALAY CITY DIVISION
RELEASED

Date: 12/10/14 Time: 8:13 AM
Arabelle

To: **RHYSA CYLE C. ROSALEJOS**
Accountant II

From: **Schools Division Superintendent**
This Division

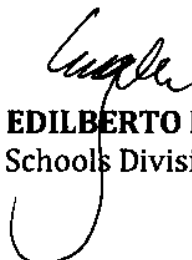
Date: **December 9, 2014**

In view of my attendance to the **Live-out Training Orientation of the Rationalized Regional and Division Offices at Cagayan de Oro City on December 10-13, 2014**, you are hereby designated as Officer-In-charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which call for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance until **December 12, 2014**.

Your designation will take effect on **December 10, 2014**.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA
Schools Division Superintendent