



DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Sayre Highway, Purok 6, Casisang., Malaybalay City

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DepEd-MALAYBALAY CITY DIVISION

RELEASED

January 29, 2015

Date: JAN 29 2015 Time: 3:05

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DIVISION ADVISORY

**DESIGNATION OF HON. ROLAND F. DETICIO CITY VICE MAYOR AS OFFICER-IN-CHARGE OF THE OFFICE OF THE CITY MAYOR
(ADMINISTRATIVE ORDER NO. 03, s. 2015)**

**TO : Education Program Supervisors
Division Coordinators
Public Schools District Supervisors
Elementary and Secondary School Heads
Section Heads
All Others Concerned**

1. Pursuant to the herein Administrative Order No. 03, s. 2015 of the City Government of Malaybalay, this Office hereby disseminates the designation of Hon. Roland F. Deticio City Vice Mayor as Officer-In-Charge of the Office of the City Mayor on January 27, 2015 until the return of the Honorable City Mayor, contents of which is self-explanatory.
2. For information and guidance.

[Handwritten signature]
EDILBERTO L. OPLENARIA
Schools Division Superintendent

Encl.:

As stated

Copy furnished:

Records Section

TO BE POSTED IN THE DIVISION WEBSITE



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OFFICE OF THE CITY MAYOR

ADMINISTRATIVE ORDER 03
Series of 2015

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1/26/15 10:24

DESIGNATING HON. ROLAND F. DETICIO CITY VICE MAYOR AS OFFICER -IN-CHARGE OF THE OFFICE OF THE CITY MAYOR

To ensure that office functions will continue and public service goes uninterrupted during my absence on January 27, 2015 until my return, I am designating Hon. Roland F. Deticio, City Vice Mayor as Officer-In-Charge, to take over the duration of my absence. I hereby authorize Hon. Roland F. Deticio to sign for and in behalf routine Requisitions, Correspondences, Payrolls, Vouchers, Business Permits, Leave of Absences, Purchase Orders, Annual and Supplemental Procurement Plans, Checks, Certifications, Authorizations, Request for APP and other ordinary matters that would ensure the smooth function of the office.

Upon my return, Hon. Roland F. Deticio shall report to me such transactions and events that require my attention as Local Chief Executive of the City Government.

Done in the City of Malaybalay, Bukidnon, this 26th day of January 2015.

IGNACIO W. ZUBIRI
City Mayor