



DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Sayre Highway, Purak 6, Casisang., Malaybalay City

Email Address: depedmalaybalay@gmail.com; Official website: www.depedmalaybalay.net



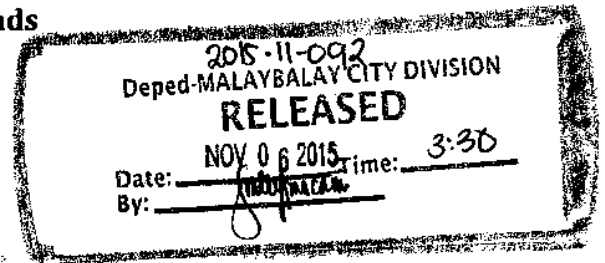
November 6, 2015

DIVISION ADVISORY

**UPDATING OF CONTACT DETAILS AT GOVERNMENT
SERVICE INSURANCE SYSTEM (GSIS)**

**TO : Chief Education Supervisors and Staff, CID & SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
Section Heads and Staff
All Others Concerned**

[Signature]
**FROM : EDILBERTO L. OPLENARIA, CESO VI
OIC-Schools Division Superintendent**



1. For information of all concerned, this Office hereby reiterates the herein advisory from GSIS informing all members to update their contact details specifically their email addresses and cell phone numbers through the GSIS kiosk or coursed through the Agency Authorized Officer.(AAO) facility.
2. For widest dissemination.

Encl.:
As stated

Copy furnished:
Records Section
AO File

TO BE POSTED IN THE DIVISION WEBSITE



GSIS Government Service Insurance System
Financial Center, Pasay City, Metro Manila 1308

**ADVISORY TO AGENCY AUTHORIZED OFFICERS
and LIAISON OFFICERS on the
UPDATING OF CONTACT DETAILS**

In line with our efforts of keeping all member -- borrowers informed and updated on the status of their loan applications, please remind all members in your agency to update their contact details specifically their email addresses and cell phone numbers. This can be done through the GSIS kiosk or coursed through the Agency Authorized Officer (AAO) facility.

Your support on this matter is greatly appreciated.

(Original Signed)

Manager

Membership Department VISMIN

GSIS Pasay City