




Department of Education
Region X - Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway Purok 6, Casisang, Malaybalay City
Website: www.depedmalaybalay.net

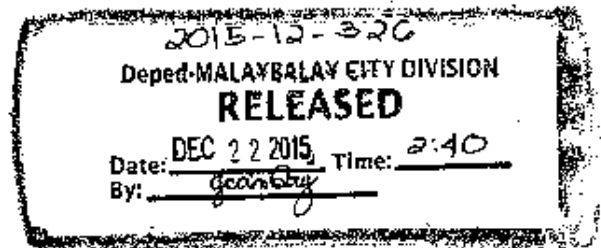


DIVISION ADVISORY

To: Chief Education Supervisors and Staff (SGOD & CID)
School Heads (Elementary & Secondary)
Unit Heads and Staff
All Others Concerned
This Division

From:  **EDILBERTO L. OPLENARIA, CESO VI**
OIC, Schools Division Superintendent *nc*

Date: December 22, 2015



Re: ***Designation of Hon. Roland F. Deticio, City Vice Mayor as Officer-In-Charge of the Office of the City Mayor***

1. For the information and guidance of all concerned, this Office, hereby, disseminates the herein Administrative Order No. 29, s. 2015 re: Designating Hon. Roland F. Deticio, City Vice Mayor as Officer-In-Charge of the Office of the City Mayor, to ensure that office functions will continue and public service will not be interrupted during his absence December 18, 21, 22, 23, 2015.
2. For widest dissemination.

Encl:

As stated

CC:

*Personnel Unit
Records Unit
AO File*

TO BE POSTED ON THE WEBSITE



Republic of the Philippines
Province of Bukidnon
CITY OF MALAYBALAY
CM Recto Street
Phone (088) 813 - 5643
Fax (088) 8132739



OFFICE OF THE CITY MAYOR

ADMINISTRATIVE ORDER NO. 29
Series of 2015

2015-12-065
DepEd-MALAYBALAY CITY DIVISION
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Date: _____ Time: _____
By: _____

DESIGNATING HON. ROLAND F. DETICIO CITY VICE MAYOR AS OFFICER -IN-CHARGE OF THE OFFICE OF THE CITY MAYOR

To ensure that office functions will continue and public service goes uninterrupted during my absence December 18, 21, 22, 23, 2015, I am designating Hon. Roland F. Deticio, City Vice Mayor as Officer-In-Charge, to take over the duration of my absence. I hereby authorize Hon. Roland F. Deticio to sign for and in behalf routine Requisitions, Correspondences, Payrolls, Vouchers, Business Permits, Leave of Absences, Purchase Orders, Annual and Supplemental Procurement Plans, Checks, Certifications, Authorizations, Request for APP and other ordinary matters that would ensure the smooth function of the office.

Upon my return, Hon. Roland F. Deticio shall report to me such transactions and events that require my attention as Local Chief Executive of the City Government.

Done in the City of Malaybalay, Bukidnon, this 17th day of December 2015.


IGNACIO W. ZUBIRI
City Mayor