



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY



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DepEd-MALAYBALAY CITY Div.
June 26, 2015

RELEASED

JUN 26 2015
Date: June 26, 2015 Time: 1:30
[Signature]

DIVISION MEMORANDUM

No. 208, s. 2015

**DISSEMINATION OF DEPED MEMORANDUM NO. 66, S. 2015
RE: OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN**

TO: Chief Education Program Supervisors and Staff– CID and SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
Section / Unit Heads and staff
All Others Concerned

[Signature]
FROM: EDILBERTO L. OPLENARIA, CESO VI
DK - Schools Division Superintendent

1. For information and guidance of all concerned, this Office hereby disseminates the herein DepEd Memorandum no 66, s. 2015 re: Office Hours for Muslims during the month of Ramadan.
2. As reiterated in this memo,
 - a. The Department of Education (DepEd) respects the rights of all Filipino Muslims to observe the *Ramadan* by fasting from June 18, 2015 to July 17, 2015.
 - b. Having adopted a flexible time for all its employees since 1998, this Department shall allow Filipino Muslims who are fasting while working, whether in the central office or in local/field offices nationwide, to start rendering their services **between 7:00 a.m. and 9:00 a.m. but not later than 9:00 a.m.** until such time when they complete the eight (8) working hours without a.m., noon or p.m. breaks which is equivalent to two (2) hours daily during weekdays. This is to ensure continuous, prompt and efficient delivery of public services in basic education.
 - c. In previous years, all Filipino Muslims who are working in local or national government offices outside the autonomous regions nationwide and who are fasting during the month of *Ramadan* have rendered their services from 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 5:00 p.m. as their official time. However, the said official time was modified from 7:30 a.m. to 3:30 p.m. without noon break. The difference of two (2) hours is *not counted as undertime* by the Civil Service Commission (CSC) under Paragraph 2 of its Resolution no. 81-1277 dated November 13, 1981, pursuant to Sections 2 and 5 of Presidential Decree no. 291 dated September 12, 1973, as amended by Presidential Decree no. 322 dated October 26, 1973.
3. For widest dissemination.

Encl:

As stated

Copy furnished:

Personnel Unit
Records Unit

TO BE POSTED ON THE WEBSITE



Republic of the Philippines
Department of Education

23 JUN 2015

DepEd MEMORANDUM
No. **66**, s. 2015

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division Superintendents
All Others Concerned

1. The Department of Education (DepEd) respects the rights of all Filipino Muslims to observe the *Ramadan* by fasting from **June 18, 2015 to July 17, 2015**.
2. Having adopted a *flexible time* for all its employees since 1998, this Department shall allow Filipino Muslims who are fasting while working, whether in the central office or in local/field offices nationwide, to start rendering their services **between 7:00 a.m. and 9:00 a.m. but not later than 9:00 a.m.** until such time when they complete the eight working hours without a.m., noon or p.m. breaks which is equivalent to two hours daily during weekdays. This is to ensure continuous, prompt and efficient delivery of public services in basic education.
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4. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary

References:

DepEd Memorandum: No. 69, s. 2014
Office Order dated April 4, 1998

To be indicated in the Perpetual Index under the following subjects:

CELEBRATIONS AND FESTIVALS

EMPLOYEES

OFFICIALS

Madel: Ramadan
0331-June 8, 2015/6-10/6/17