



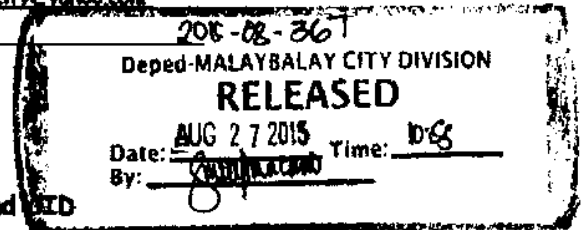
Department of Education
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY

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DIVISION MEMORANDUM

No. 312 s. 2015



To : Chief Education Supervisors, SGOD and CID
Education Program Supervisors
Senior Education Program Specialists
Education Program Specialists
Public Schools District Supervisors
Public & Private Elementary/Secondary School Heads
Division Personnel & Staff
All Others Concerned
This Division

From : *Luop*
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

Date : August 26, 2015

Subject : **6th FOUNDATION ANNIVERSARY CELEBRATION OF THE
DIVISION OF MALAYBALAY CITY**

1. The Division of Malaybalay City will celebrate its 6th Foundation Anniversary on September 1, 2015 with the theme: "Empowered Division of Malaybalay City: Purveyor of 21st Century Skills for Lifelong Learning". However, the activities will be held on September 2, 2015 due to the civic obligation of the employees during the 101st Foundation Anniversary of the Province of Bukidnon,
2. The objectives of the celebration are the following:
 - 2.1 To commemorate the establishment of the Division of Malaybalay City;
 - 2.2 To disseminate information and development of the Division's existence after six years; and
 - 2.3 To strengthen camaraderie among DepEd Office personnel, school administrators, teachers and stakeholders.
3. Enclosed are the following; Schedule of Activities, Team Composition and Working Committees for the said celebration _____
4. Immediate dissemination of this Memorandum is hereby desired.

Enclosure No. 1

A. SCHEDULE OF ACTIVITIES

Date	Time	Activity	Venue	Expected Participants
September 2, 2015 (Wednesday)	7:15 - 8:00 am (Right after the Flag Raising Ceremony)	<ul style="list-style-type: none"> Information Dissemination on the History and Development of the Division of Malaybalay City (Hanging of Tarpaulin is on or before Aug. 28, 2015) 	<p>All Schools (Elementary and Secondary)</p> <p>Schools along the highway</p>	<ul style="list-style-type: none"> Pupils, Students Teachers and School Heads Tarpaulin design c/o Mr. Kirvi Don Abedaño, CID
September 2, 2015 (Wednesday)	7:00 - 8:30 am	<ul style="list-style-type: none"> Thanksgiving Mass <p>Note: Love Offering is by District/ Division Office Unit</p>	Division Office Multi-purpose Hall	<ul style="list-style-type: none"> MANCOM Family Division Office Personnel/Staff Division Teachers Association Officers Division Federation PTA Officers Private Schools
	8:30 - 9:00 am	<ul style="list-style-type: none"> Tree Planting 	Division Office perimeter	<ul style="list-style-type: none"> MANCOM Family Division Office Personnel/Staff Division Teachers Association Officers Division Federation PTA Officers Private Schools
	9:00 - 9:30 am	<ul style="list-style-type: none"> Opening Program 	Division Office Multi-purpose Hall	<ul style="list-style-type: none"> MANCOM Family Division Office Personnel/Staff Division Teachers Association Officers Division Federation PTA Officers Private Schools
	9:30 - 11:30 am	<ul style="list-style-type: none"> Volleyball, Chess, Walkathon, Modified Motor-cross and Larang Pinoy 	Division Office grounds	<ul style="list-style-type: none"> Blue Team Red Team Yellow Team Green Team Orange Team White Team
	11:30am-1:00 pm	<ul style="list-style-type: none"> LUNCH "Fiesta sa Nayon" 	Division Office Multi-purpose Hall	<ul style="list-style-type: none"> MANCOM Family Division Office Personnel/Staff Division Teachers Association Officers Division Federation PTA Officers Private Schools
	1:00 - 3:30 pm	<ul style="list-style-type: none"> Games continued 	Division Office grounds	<ul style="list-style-type: none"> All Teams
	3:30 - 4:30 pm	<ul style="list-style-type: none"> Video 5/Sing-Along Contest 	Division Office Multi-purpose Hall	<ul style="list-style-type: none"> Two (2) entries per Team
	4:30 - 5:00 pm	<ul style="list-style-type: none"> Closing and Awarding Program 	Division Office Multi-purpose Hall	<ul style="list-style-type: none"> All Teams

B. TEAM COMPOSITION**I. BLUE TEAM**

In-charge:

Analy L. Ocier, EPS
Imelda S. Bantillo, EPS

Team Members:

1. Lorenzo O. Capacio, Chief, SGOD
2. Atty. Ofelia Pilar R. Zamora
3. Jovy G. Molina, PSDS
4. Ma. Antonietta S. Reburiano, PSDS
5. Ferdinand V. Mortera, SPES
6. Angeline Cacharo, EPS II
7. Rhysa Cyle C. Rosalejos
8. Nancy L. Dequito
9. Manuel Dinlayan, II
10. Benjamin M. Buhawe, P II
11. Mary Fe Gumayao, P I
12. Juan B. Bacang, HT I
13. Liza G. Balintongog, P II
14. Severina A. Gamot, HT I
15. John P. Rarogal, MT I
16. Cynthia T. Berial, HT I
17. Teofilo L. Ontoy, Jr., P I
18. Naomi T. Francisco, P I
19. Artemio O. Saliga, HT I
20. Evernold C. Berial, P I
21. Jade C. Cabañelez
22. Nelly Salga
23. Archille B. Conol
24. Pamela Astudillo
25. Edgar B. Blase
26. Cliff B. Himarangan
27. Samuel Villahermosa
28. Keziah Melendez
29. John Daguinotas
30. Ma. Corazon P. Abregana

II. RED TEAM

In-charge:

Lou-Ann J. Cultura, EPS
Ma. Concepcion S. Reyes, EPS

Team Members:

1. Ralph T. Quirog, Chief, CID
2. Jesus V. Muring, PSDS
3. Noel A. Tan Nery, PSDS
4. Rosalio P. Arangco, SEPS
5. Florabelle Porras
6. Emelyn D. Razo
7. Sibyl L. Maputi
8. Kirby Don Abendaño
9. Rufelia J. Limbengco

III. YELLOW TEAM

In-charge:

Purissima J. Yap, EPS
Gretchen V. Catane, EPS II

Team Members:

1. Jutchel L. Nayra, AO
2. Ana Belen S. Muring, EPS
3. Josie D. Zamora
4. Romil T. Jabonero, PSDS
5. Carlos G. Rara, PSDS
6. Rosie A. Salupado, EPS
7. Perlita B. Wales, SPES
8. Paul John P. Arias
9. Novem A. Sescon
10. Wilfredo Balmocena, HT III
11. Marylan Tandog, HT I
12. Roel A. Tilanduca, HT II
13. Maitel Israel, OIC
14. Victor F. Maestrado, HT I
15. Erwin Cabucos, OIC
16. Genevieve P. Perino, P I
17. Narita T. Padua, P I
18. Lemuel T. Portillas, HT I
19. Dinaflor L. Raagas, P II
20. Amor Celeste P. Rojas, P I
21. Rogelio M. Miñoza, P I
22. Ivan Ray Pojas
23. Clementia Madronero
24. Roxelle Himarangan
25. Donald Berranco
26. Joel S. Licayan
27. Anavela V. Rivera
28. Jerson Dayoc
29. Mary Larcy B. Pojas
30. Ramon T. Castor, Jr.

IV. GREEN TEAM

In-charge:

Rachel R. Valde, EPS
Jasmin J. Adriatico, EPS

Team Members:

1. Luis S. Alajar, EPS
2. Coslita K. Muring, OIC/PSDS
3. Virgilin R. Pizarro, OIC/PSDS
4. Manny B. Pimentel, OIC/PSDS
5. Ellen N. Delante, SEPS
6. Engr. Leslie Fontanilla
7. Guia Ma. G. Gamutin
8. Jimdandy Lucine
9. Alberto V. Berondo, P I

RED TEAM (continue...)

10. Anastacio Ma, P I
11. Zelda T. Arceno, P I
12. Sonny Rojas, P I
13. Abel P. Galler, HT I
14. Bernie M. Abugan, HT I
15. Leny G. Ama, P I
16. Maria Ella S. Rabino, P I
17. Servillano B. Balicanta, HT III
18. Renato R. Reyes, P I
19. Gemma A. Maramba, OIC
20. Evelyn E. Salem, HT III
21. Amparo C. Bautista, P II
22. Anabelle B. Miquiabas
23. Joseph L. Garcia
24. Lucille Cahucom
25. Cheryl Mae C. Peñalosa
26. Jeck G. Gantalao
27. Ma. Theresa C. Amacanin
28. Janice L. Maglangit
29. Marcial I. Divina
30. Alma B. Molina
31. Hazel M. Rusianna

GREEN TEAM (continue...)

10. Berna Bateriza, P I
11. Flavio P. Alas, Jr., T II
12. Ma. Theresa TN. Melendez, OIC
13. Cosjulita K. Olarte, P I
14. Elson L. Dahilog, HT II
15. Sharon Mae A. Bongocan, P I
16. Armand Anthony S. Valde, P I
17. Ricky S. Barcena, P I
18. Paul O. Orong, P II
19. Marites O. Melendez, OIC
20. Neri Pancho, OIC
21. Raquel S. Ombayan, HT I
22. Lorna Lapiceros
23. Xian P. Alas
24. Diane Shayne Castro
25. Marlou Rey Asio
26. Pablito B. Tolentino
27. Roselyn A. Boiser
28. Ruth T. Melendez
29. Esther P. Bultahan
30. Sheryl Jane T. Melendez

V. ORANGE TEAM - Div. Teachers Asso.

In-charge:

Myrna Pulido, Pres.

Marlon Basalo, Vice-Pres.

Team Members:

1. Dulce Villanueva
2. Amy Capacio
3. Sylvela Angelique Macapundag
4. Argie Ducusin
5. Grecilda Sulinao
6. Ruel C. Polley
7. Salley Moreno
8. Rene A. Aclub
9. Teresita Dagpin
10. Herievil S. Daguplo
11. Noeme A. Macaslang
12. Rosa M. Buhawe
13. Mark M. Tuquib
14. Mary Gladys Dublas

VI. SKYBLUE TEAM - Div. PTA Federation

In-charge:

PINSP Hubert Tirol, Pres.

Pastor Rhogene Sagayoc, Vice-Pres.

Team Members:

1. Gracelyn Lagunday
2. Rodney Sarilla
3. Zoltan Dindo D. Dinlayan
4. Kag. Rolando Y. Bacasmot
5. Elvira Q. Malinao
6. Floramae C. Loayon
7. Nimfa M. Bautista
8. Bonifacio Autida
9. Frederick Q. Tagaylo
10. Reynan Padernal
11. Roberto A. Caballes
12. Bernardo Papa, Jr.
13. Leonardo C. Melliza
14. All Private School Heads

C. WORKING COMMITTEES

Committee	Persons In-Charge	Functions
Overall/Steering	Chair: Lorenzo O. Capacio, Ed.D Co-Chair: Ralph T. Quirog Members: Jutchel L. Nayra, DPA All PSDS Adviser: Edilberto L. Oplenaria Schools Division Superintendent	<ul style="list-style-type: none"> • Ensures the proper conduct of all activities • Sees to it that all plans are well carried out

Committee	Persons In-Charge	Functions
Thanksgiving Mass	Chair: Rosie A. Salupado Co-Chair: Ellen N. Delante, Ph.D. Members: Guia Gamutin Keziah Melendez Ruth Melendez	<ul style="list-style-type: none"> • Coordinates with the Priest • Prepares the flowers/candles for the altar • Reminds the giving of offerings, order of the mass, readers, songs and other
Program & Invitation	Chair: Rachel R. Valde Co-Chair: Gretchen V. Catane Member: Kirby Don Abendaño	<ul style="list-style-type: none"> • Prepares/finalizes the program and distribute it to all concerns. • Prepares and sends invitation letters to invited guest/s. • Follow-up confirmation attendance of invited guest/s. • Coordinates with the people involved in the program.
Tarpaulin Design and Documentation	Chair: Kirby Don Abendaño Co-Chair: Manuel Dinlayan, II Member: Josie D. Zamora Note: Schools along the National Highway - Dalwangan ES, Patpat ES, Kalasungay CS, Sumpung CS, BNHS, MCCS, Casisang CS, San Jose ES, Laguitas ES, Aglayan CS, Cabangahan ES, Bangcud NHS and Bangcud CS	<ul style="list-style-type: none"> • Prepares and provides tarpaulin design for uniformity to be hang on or before August 28, 2015. • Documents all the activities from the start of the celebration up to the end.
Solicitation & Prizes	Chair: Perlita B. Wales Co-Chair: Angelina Cacharo, Ph.D. Member: Ferdinand V. Mortera	<ul style="list-style-type: none"> • Prepares and sends solicitation letters for prizes/in-kind and other needs of the celebration • Retrieves solicitation letters • Accounts all solicited amount/ in-kind
Hall Preparation/ Ground Preparation & General Services	Chair: Rosalio P. Arangco Co-Chair: Jutchel L. Nayra, DPA Members: Jimdandy Lucene All Admin. Aide	<ul style="list-style-type: none"> • Sees to it that the hall/chairs/tables/venue for the mass, playing area are ready for the activity. • Coordinates with the Overall/Steering Committee
Sound System/ Video 5	Chair: Romil T. Jabonero, Ed. D Co-Chair: Ferdinand V. Mortera Members: All LED Band	<ul style="list-style-type: none"> • Sees to it that the sound system is ready and in good condition • Provides entertainment/music (LEd Band)
Equipment/Supply	Chair: Emelyn Razo Co-Chair: Xian Alas	<ul style="list-style-type: none"> • Provides necessary sports equipment for the games
Medics/First Aid and Usherettes	Chair: Nancy L. Dequito Co-Chair: Alma B. Molina Members: All Nurses in the Districts	<ul style="list-style-type: none"> • Provides medical assistance during games & emergency cases. • Ushers visitors and guests
Announcer/Hosts	Chair: Gretchen V. Catane Co-Chair: Evernold C. Berial Members: Demie Pabillaran Zelda T. Arceno	<ul style="list-style-type: none"> • Ensures proper flow of the program • Announces schedule of games/activities

Foods/Refreshments	Chair: Ana Belen S. Muring, Ph.D Co-Chair: Josie D. Zamora Members: All PSDS & Secondary School Heads Note: Food preparation will be done by District/ Division & Unit	<ul style="list-style-type: none"> • Coordinates with the PSDS for food provision. • Sees to it that there is enough food in the presidential table. • Solicits viands and fruits from the districts/units for the presidential table.
Tree Planting	Chair: Engr. Leslie Fontanilla Co-Chair: Atty. Ophelia Pilar R. Zamora Member: Luis S. Alajar, Jr.	<ul style="list-style-type: none"> • Solicits Gold Tree Seedlings • Prepares the area along the Division Office perimeter for planting.
General Services	Chair: Jutchel L. Nayra, DPA Members: All Division Admin. Aide	<ul style="list-style-type: none"> • Sees to it that the venue is clean and order from the start up to the end of the activity • Assists in all activities
Registration	Chair: Pamela Astudillo Members: Select OJT	<ul style="list-style-type: none"> • Facilitates the registration of all participants
Team In-Charge	Blue Team: Analy L. Ocier and Imelda A. Bentillo Red Team: Lou-Ann J. Cultura and Maria Concepcion S. Reyes Yellow Team: Purisima J. Yap and Gretchen V. Catane Green Team: Rachel R. Valde and Jasmin J. Adriatico Orange Team: Myrna Pulido and Marlon Basalo White Team: PINSP Hubert Tirol & Pastor Rhogene Sagayoc	<ul style="list-style-type: none"> • Facilitates and manages the participation of team-members in all activities • Ensures the safety of the team-members
Games/Simple Relay & Larang Pinoy In-charge	Volleyball: Luis S. Alajar, Jr and Perlita B. Wales Members: Albert V. Berondo, Teofilo L. Ontoy, Jr., Sonny M. Rojas Motorcross: Roel A. Tilanduca Chess: Neri Pancho Relay: Lou-Ann J. Cultura, Ferdinand V. Mortera Walkathon: 2 Entry per Team - Bantam Weight: 52 - 54kgs - Feather Weight: 55 - 60kgs - Welter Weight: 61 - 65kgs - Light Heavy Weight: 70 - 79kgs - Heavy Weight: above 80kgs Note: All teams shall bring one (1) complete set of Motorcross gadgets (helmet, gloves, etc.)	<ul style="list-style-type: none"> • Facilitates and manages the schedule of games • Coordinates with the Prizes/ Awards committee • Sees to it that the games started on time.