



Department of Education
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY

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2015-09-544
Deped-MALAYBALAY CITY DIVISION

RELEASED

Date: SEP 28 2015 Time: 11:00
By: WBO/ML

DIVISION MEMORANDUM

No. 368, s. 2015

To : Chief Education Supervisors, SGOD and CID
Education Program Supervisors
Senior Education Program Specialists
Education Program Specialists
Public Schools District Supervisors
Public Elementary/Secondary School Heads
Division Personnel & Staff
All Others Concerned
This Division

From : 
EDILBERTO L. OPLENARIA, CESO VI
Schools Division Superintendent

Date : September 24, 2015

Subject : ADDENDUM TO DIVISION MEMO. NO 332, s. 2015
Re: 2015 DRUM AND LYRE CORPS COMPETITION

1. Relative to conduct of the 2015 Drum and Lyre Corps Competition on October 1, 2015, 9:00AM at the Provincial Grandstand, enclosed is a copy of the Working Committees for the information and guidance of all concerned which is self-explanatory.
2. Immediate dissemination of this Memorandum is hereby desired.

Enclosed as stated

Enclosure No. 1

WORKING COMMITTEES: 2015 DRUM AND LYRE CORPS COMPETITION

Committee	Persons In-Charge	Functions
Overall/Steering	Chair: Edilberto L. Oplenaria, CESO VI Schools Division Superintendent Co-Chair: Ralph T. Quirog Co-Chair: Lou-Ann J. Cultura	<ul style="list-style-type: none"> • Ensures the proper conduct of the activity • Sees to it that all plans are well carried out
Program/Invitation and Certificates	Chair: Rachel R. Valde Co-Chair: Paul John P. Arias Member: Gretchen S. Catane	<ul style="list-style-type: none"> • Prepares/finalizes the program and distribute it to all concerns. • Prepares and sends invitation letters to invited judges/ guests. • Follow-up confirmation attendance of invited guest/s. • Coordinates with the people involved in the program.
Board of Canvassers	Chair: Purisima J. Yap Co-Chair: Rhysa Cyle C. Rosalejos Member: Imelda S. Bentillo	<ul style="list-style-type: none"> • Consolidates the final result • Coordinates with the board of judges
Usherettes	Chair: Atty. Ophelia Pilar R. Zamora Co-Chair: Florabelle Porras Members: Guia G. Gamutin Roxell M. Himarangan Pamela L. Astudillo Keziah Fatima TN Melendez	<ul style="list-style-type: none"> • Prepares leis and ushers guests/ VIPs • Assists in the awarding ceremony
Tarpaulin Lay-out and Documentation	Chair: Kirby Don Abedaño Co-Chair: Manuel D. Dinlayan, II Member: Paul Arias	<ul style="list-style-type: none"> • Prepares and provides tarpaulin design • Documents the activities from the start of the program up to the end.
Refreshment/Food	Chair: Rosie A. Salupado Co-Chair: Perlita B. Wales Members: Angelina Cacharo, Ph.D. Lucilyn M. Cahucom Ma. Theresa C. Amacanin	<ul style="list-style-type: none"> • Coordinates with the Finance Officer for funding/budget. • Prepares snacks/food for invited guests/judges. • Sees to it that snacks is available in the judges/presidential table.
Stage /Hall Preparation and General Services	Chair: Ferdinand V. Mortera Co-Chair: Teofilo L. Ontoy, Jr. Members: Rosalio P. Arangco All Admin. Aide	<ul style="list-style-type: none"> • Sees to it that the hall/chairs/ tables/venue are ready for the activity. • Coordinates with the Overall/ Steering Committee/Provincial Tourism
Billeting/Accommodation	Chair: Dr. Susan S. Olana Co-Chair: Ms. Liza G. Balintongog	<ul style="list-style-type: none"> • Coordinates with the Provincial Tourism/Division Office • Accommodates participating schools
Awards & Prizes	Chair: Rufelia J. Limbengco Co-Chair: Sibyl L. Maputi Member: Cheryl Jane C. Peñalosa	<ul style="list-style-type: none"> • Facilitates & manages the awarding of prizes • Prepares payroll/ attendance sheet