



DEPARTMENT OF EDUCATION  
Region X- Northern Mindanao  
DIVISION OF MALAYBALAY CITY

Sayre Highway P-6, Casisang, Malaybalay City

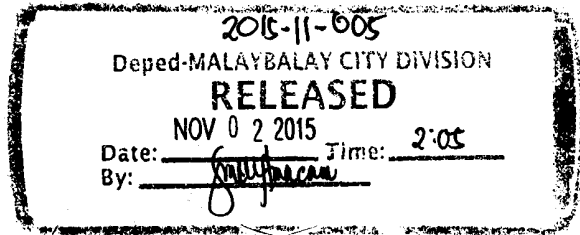
Website: [depedmalaybalay.net](http://depedmalaybalay.net) email: [depedmalaybalay@gmail.com](mailto:depedmalaybalay@gmail.com)

Telefax: 088-314 - 0094




DIVISION MEMORANDUM

No. 447 s, 2015



**TO:** Chief Education Supervisors-CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Senior Education Program and Education Program Specialists  
Elementary and Secondary School Heads  
Unit Heads  
Secondary and Elementary Master Teachers  
All Others Concerned  
This Division

**FROM:**   
**EDILBERTO L. OPLENARIA, CESO VI**  
OIC-Schools Division Superintendent

**DATE:** November 02, 2015

**SUBJECT: DIVISION SEMINAR-WORKSHOP ON EDUCATIONAL AND  
CI-BASED ACTION RESEARCH**

1. The field is hereby informed that there will be a division **Seminar-Workshop on Educational and CI-Based Action Research** on November 05-06, 2015 at Roberto's Place, Purok 6, Casisang, Malaybalay City.
2. To give light to research enthusiasts in producing quality research projects in this division, the said training-workshop will be conducted with the following objectives:
  - 2.1. Orient on the revised guidelines for the Basic Education Research Fund;
  - 2.2. Promote culture of research among participants in order to effect positive change concerning the educative goals of the learning community;
  - 2.3. Provide participants with the necessary skills/knowledge to engage in meaningful inquiry about their professional practices; and
  - 2.4. Equip participants with the methods of Action Research.

3. Expenses that will be incurred on this training shall be charged to Division INSET fund subject to the usual accounting and auditing rules and regulations while traveling and other related expenses shall be charged to local funds.
4. Enclosed are the list of participants and the matrix of activities.
5. Immediate and wide dissemination of this memorandum is highly desired.

### Enclosure No. 1 Target Number of Persons Involved in the Training

The participants of this division level seminar-workshop are the School Heads, Master Teachers and Non-teaching personnel, to wit:

SDS	1
Chief	2
EPS	11
PSDS	6
Elementary School Heads <b>Benjamin M. Buhawe</b> <b>Mary Fe Gumayao</b> <b>Anastacio M. Ma</b> <b>Zelda T. Arceno</b> <b>Alberto V. Berondo</b> <b>Sonny Rojas</b> <b>Marylan Tandog</b> <b>Juan B. Bacang</b> <b>Liza G. Balintongog</b> <b>Abel P. Galer</b> <b>Cosjulita K. Olarte</b> <b>Coslita K. Muring</b> <b>Severina A. Gamot</b> <b>Bernie M. Abugan</b> <b>Victor F. Maestraado</b> <b>Leny G. Ama</b> <b>Genevieve Perino</b> <b>Sharon Mae A. Bongocan</b> <b>Cynthia Berial</b> <b>Maria Ella S. Rabino</b> <b>Narita T. Padua</b> <b>Servillano B. Balicanta</b> <b>Armand Anthony Valde</b> <b>Ricky S. Barcena</b> <b>Teofilo L. Ontoy Jr.</b> <b>Renato R. Reyes</b> <b>Lemuel T. Portillas</b> <b>Naomi T. Francisco</b> <b>Rosalinda G. Puno</b> <b>Artemio O. Saliga</b> <b>Evelyn E. Salem</b> <b>Amor Celeste P. Rojas</b> <b>Demie J. Pabillaran</b> <b>Raquel S. Ombayan</b> <b>Manny B. Pimentel</b> <b>Evernold Berial</b>	36
Secondary School Heads <b>Wilfredo Balmocena</b> <b>Susan Olana</b> <b>Roel Tilanduca</b> <b>Flaviano Alas Jr.</b> <b>Elson Dahilog</b> <b>John P. Rarogal</b> <b>Amparo C. Bautista</b> <b>Dinahflor L. Raagas</b>	13

<b>Paul O. Orong Rogelio M. Minoza Marites Melendez Gemma Maramba Maitelle Israel</b>	
Master Teachers	<b>66</b>
Division Office Unit Heads	<b>11</b>
SEPS	<b>4</b>
EPSpecialists	<b>3</b>
PDO	<b>2</b>
Support Staff	<b>5</b>
<b>Total No. of Participants</b>	<b>160</b>

**Enclosure No. 2**

**SEMINAR-WORKSHOP ON EDUCATIONAL AND CI-BASED ACTION RESEARCH**

**Matrix of Activities**

<b>Time</b>	<b>Activity/Topic</b>	<b>In charge/Facilitators</b>
<b>DAY 1</b>		
<b>7:30-8:00</b>	<b>Registration</b>	<b>Angelina Cacharo</b>
<b>8:00-8:30</b>	<b>Opening Activities</b>	<b>Ellen N. Delante</b>
<b>8:30-10:00</b>	<b>Educational Action Research</b>	<b>Purisima J. Yap</b>
<b>10:00-10:15</b>	<b>HEALTH BREAK</b>	
<b>10:15-12:00</b>	<b>Continuation</b>	
<b>12:00-1:00</b>	<b>LUNCH BREAK</b>	
<b>1:00-2:00</b>	<b>Outline for Action Research Proposal</b>	
<b>2:00-3:30</b>	<b>WORKSHOP/Presentation of Outputs</b>	
<b>3:30-3:45</b>	<b>HEALTH BREAK</b>	
<b>3:45-5:00</b>	<b>Continuous Improvement Program</b>	<b>John P. Rarogal</b>
<b>DAY 2</b>		
<b>8:00-8:30</b>	<b>MOL</b>	<b>Elementary MTs</b>
<b>8:30-9:30</b>	<b>Continuation</b>	<b>John P. Rarogal</b>
<b>9:30-9:45</b>	<b>HEALTH BREAK</b>	
<b>9:45-11:00</b>	<b>CI-Based Action Research</b>	<b>Purisima J. Yap</b>
<b>11:00-12:00</b>		
<b>12:00-1:00</b>	<b>LUNCH BREAK</b>	
<b>1:00-2:30</b>	<b>WORKSHOP</b>	
<b>2:30-3:30</b>	<b>Presentation of Outputs</b>	
<b>3:30-4:30</b>	<b>Discussion on BERF</b>	<b>Rosalio P. Arangco</b>
<b>4:30-5:00</b>	<b>CLOSURE</b>	<b>Secondary MTs</b>