



Republic of the Philippines
 Department of Education
 Region X – Northern Mindanao
DIVISION OF MALAYBALAY CITY
 Purok 6, Casisang, Malaybalay City



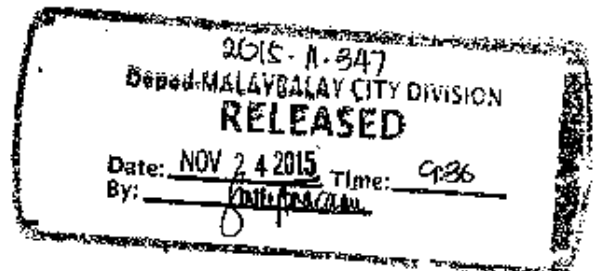
Telefax # 088-314-0094, E-mail add: depedmalaybalay@gmail.com

November 23, 2015

DIVISION MEMORANDUM
 No. 494 s. 2015

**DISSEMINATION OF REGIONAL MEMORANDUM NO. 89, S. 2015 ENTITLED
 REGIONAL GUIDELINES IN GRANTING RECOGNITION FOR
 PUBLIC SPECIAL EDUCATION (SPED) CENTERS**


**TO: Division Education Chief, CID and SGOD
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 All Others Concerned
 This Division**



1. For information and guidance of all concerned, **this Office hereby disseminates Regional Memorandum No. 89, s. 2015 entitled "Regional Guidelines in Granting Recognition for Public Special Education (SPED) Centers"**, the content of which is self-explanatory.
2. Relative to these guidelines and in compliance to the Division Strategic plan particularly in the SPED initiated program **"Sa SPED, Tutukan ang Kakayahan, Huwag ang Kapansanan"**, this Office shall conduct monitoring of selected secondary and elementary schools offering SPED programs/classes using the attached checklist of requirements as contained in DepED ROX FTAD-SPED Center Form 1 and to provide technical assistance to these SPED classes in the areas of curriculum implementation, instructional supervision, resource generation and social mobilization on the following dates specified below:

Date of Visit	Name of School	District
November 25, 2015	Kalasungay Central School (A.M)	MC District I
	Casisang Central School (P.M.)	MC District V
December 01, 2015	Linabo Central School (A.M.)	MC District VIII
	Bangcud Central School (P.M)	MC District VII
December 02, 2015	Bukidnon National High School	MC District III
	Malaybalay City Central School	MC District IV

3. Immediate dissemination of this memorandum is desired.


EDILBERTO A. OPLENARIA, CESO VI
 OIC - Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
Zone 1 Upper Balulang
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REGIONAL MEMORANDUM

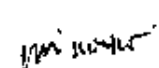
No. **89,** s 2015

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Regional Guidelines in Granting Recognition for Public Special Education (SPED) Centers

To: **The Schools Division Superintendents
School Administrators
This Region**

1. The field is hereby informed of the Regional Guidelines in Granting Recognition for Public Special Education (SPED) Centers in conformity with the provisions of DepEd Order No. 11 s 2000 on the Recognized Special Education (SPED) Centers in the Philippines consistent with the stipulations in RA 9155 particularly Section 7 granting unto the Regional Director the Authority, Accountability and Responsibility in approving the establishment of public elementary and secondary schools and learning centers.
2. Other DepEd Issuances referred to include *DepEd Orders Numbered 26 s 1997, 40 s 2014 and 38 s 2015.*
3. This set of guidelines will be effective October 2015.
4. Attached is the Checklist of Requirements as contained in *DepEd ROX FTAD-SPED Center Form 1* for the purpose as reference.
5. Immediate dissemination of this Memorandum is highly desired.


ATTY SHIRLEY O. CHATTO
Chief Administrative Officer
OIC/Office of the Regional Director

FTAD/

Organization and Recognition of SPED Centers
Checklist of Requirements

Schools Division

Name of Proponent: _____

Name of School/District: _____

Position: _____

School Address: _____

Date Received: _____

Date Acted: _____

Assessment (N/X)	Criteria	Required Documents
	1. Application is endorsed /recommended by the Schools Division Superintendent. ***	Application Letter with the pertinent documents for the purpose by the School Head where the SPED Center belongs endorsed and/or recommended by the SDS
	2. Application has the report of the Division Review and Evaluation Committee (DREC). ***	Evaluation Sheet duly accomplished by DREC.
	3. The Center is organized within a regular school. **	School Identification No. with pictures of the location of the SPED Center within the School
	4. Description of the proposed SPED Center provides for its goals and objectives. **	Vision-Mission Statement of the Center inclusive of its goals and objectives
	5. Description of the proposed SPED Center provides for its programs and services offered. **	List of Programs and Services offered (At least 3)
	6. The Center acts as Resource Center to school districts with SPED programs. Mention these districts assisted by the Center. *	List of Schools/Districts with expanded Curricular Programs on SPED that can be served/assisted by the SPED Center
	7. At least 50 learners in the Center, regardless of the disability indicated. *****	List/Enrolment Report of Children per Special Need for the Current Year
	8. Teachers in the Center are specialized in SPED or have acquired relevant training for the program. **	List of SPED Teachers and their relevant qualifications per program/services offered
	9. The School has funds appropriated for SPED. *	School MOOE Allocation for SPED and the corresponding activities per school year
	10. An annual allocation for extension position is provided for the SPED teachers. *	List of Proposed Regular Teacher Items for Reclassification to SPED Teacher Items
	11. A building/classroom is available for the Center. ***	Technical Description of the building/classroom used as the SPED Center
	12. Minimum facilities, at least, are available. Pls. itemize: ****	Report of Inventory on Relevant Facilities available for the Center

Comments/Recommendations: _____

Assessed by: _____

Recommended for Approval/Disapproval: _____

EPS – FTAD

Chief, FTAD

Refs: DO 26, s. 1997*, DO 11, s. 2000**, DO 40, s. 2014***, DO 38, s. 2015****, Consultation with CO-BEE (SPED). FTAD/msmmmm

Schedule of Ocular Inspection by the Regional Inspectorate Team (RIT): _____

**Organization and Recognition of SPED Centers
Checklist of Requirements**

Schools Division

Name of Proponent: _____

Name of School/District: _____

Position: _____

School Address: _____

Date Received: _____

Date Acted: _____

Assessment (V/X)	Criteria	Required Documents
	1. Application is endorsed /recommended by the Schools Division Superintendent. ***	Application Letter with the pertinent documents for the purpose by the School Head where the SPED Center belongs endorsed and/or recommended by the SDS
	2. Application has the report of the Division Review and Evaluation Committee (DREC). ***	Evaluation Sheet duly accomplished by DREC.
	3. The Center is organized within a regular school.**	School Identification No. with pictures of the location of the SPED Center within the School
	4. Description of the proposed SPED Center provides for its goals and objectives.**	Vision-Mission Statement of the Center inclusive of its goals and objectives
	5. Description of the proposed SPED Center provides for its programs and services offered.**	List of Programs and Services offered (At least 3)
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	7. At least 50 learners in the Center, regardless of the disability indicated. *****	List/Enrolment Report of Children per Special Need for the Current Year
	8. Teachers in the Center are specialized in SPED or have acquired relevant training for the program.**	List of SPED Teachers and their relevant qualifications per program/services offered
	9. The School has funds appropriated for SPED.*	School MODE Allocation for SPED and the corresponding activities per school year
	10. An annual allocation for extension position is provided for the SPED teachers.*	List of Proposed Regular Teacher Items for Reclassification to SPED Teacher Items
	11. A building/classroom is available for the Center. ***	Technical Description of the building/classroom used as the SPED Center
	12. Minimum facilities, at least, are available. Pls. Itemize: ****	Report of Inventory on Relevant Facilities available for the Center

Comments/Recommendations: _____

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Recommended for Approval/Disapproval:

EPS – FTAD

Chief, FTAD

Refs: DO 26, s. 1997*, DO 11, s. 2000**, DO 40, s. 2014***, DO 38, s. 2015****, Consultation with CO-BEE (SPED). FTAD/rmsmmm

Schedule of Ocular Inspection by the Regional Inspectorate Team (RIT): _____