



DEPARTMENT OF EDUCATION
Region X-Northern Mindanao
DIVISION OF MALAYBALAY CITY
Sayre Highway, Casisang, Malaybalay City
Telefax: (088)314-0094



website: www.depedmalaybalay.net email: depedmalaybalay@gmail.com

MEMORANDUM

To : **PUBLIC SCHOOLS DISTRICT SUPERVISORS
SECONDARY SCHOOL HEADS OF
Bukidnon NHS
Bangcud NHS
Managok NHS
San Martin NHS
Silae NHS**

253
Dep-MALAYBALAY CITY DIVISION
RELEASED
Date: FEB 12 2015 Time: 2:26

This Division

From : 
EDILBERTO L. OPLENARIA
Schools Division Superintendent

Date : February 12, 2015

Re : **Submission of Data on Senior High School (SHS) Inventory of Resources**

1. Pursuant to the herein Regional Memorandum No. 08, s. 2015 dated February 4, 2015 re: *Pre-Workshop on the Finalization of Plans for Public Senior High School Implementation (SY 2016-2017)*, this Office hereby requests concerned schools to submit the senior high school inventory of resources data as basis for the formulation of SHS Technical Assistance Plan.
2. Enclosed are the templates for the SHS inventory of resources. The accomplished form in hard copy shall be submitted on February 16, 2015 to the Office of the Schools Division Superintendent, attention: Ralph T. Quirog, Division SHS Coordinator and email the same to depedmalaybalay@gmail.com on or before February 16, 2015.
3. For strict compliance.



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
Gregorio A. Pelaez, Sr. Memorial Sports Center
Velez Street, Cagayan de Oro City
Telephone no.: 722651/Fax No. 8563932 Email: depedx_sed@yahoo.com



REGIONAL MEMORANDUM

No. *08,* s. 2014

To: **The Schools Division Superintendents**
This Region

From: *Shirley O. Chatto*
ATTY. SHIRLEY O. CHATTO
Chief Administrative Officer
Officer-In-Charge
Office of the Regional Director *SC*

Subject: **PRE-WORKSHOP ON THE FINALIZATION OF PLANS FOR PUBLIC SENIOR HIGH SCHOOL IMPLEMENTATION (SY 2016-2017)**

Date: February 4, 2015

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1. In preparation for the Senior High School implementation for SY 2016-2017, this Office will conduct a Pre-Workshop on the Finalization of Plans on February 10-11, 2015 at the Regional Educational Learning Center (RELC), Cagayan de Oro City.
 2. The pre-workshop aims to ensure that public high schools are ready to offer Grade 11 in SY 2016-2017. "Ready" means that a public high school (1) will offer prescribed SHS curriculum including the core, contextualized, and specialized subjects; (2) has the necessary teaching complement and learning resources; and (3) has the requisite partnerships with stakeholders from the public and private sectors through a memorandum of agreement or understanding or other similar documents.
 3. Participants to this pre-workshop on February 17, 2015 are the following: Regional Focal Person/track; Division Senior High School Coordinator; Division Planning Officer and Regional Chiefs of CLMD, QAD, HRDD, FTAD and ESSD. Please see attached list of participants.
 4. The School Division Superintendents are requested to join the walk through on the Senior High School Preparations and Deliverables to be given by Mr. Roel Lodronio, Senior High School Technical Assistant for Region X on February 18, 2015.
 4. Enclosed are the templates to be accomplished by the identified Senior High School to be submitted to this Office thru the Regional Senior High School Coordinator thru email address: ninian16@yahoo.com on February 27, 2015 as basis for the formulation of Technical Assistance Plan.

5. The Technical Assistance Plan is different from the Senior High School Implementation Plan. It is a plan that indicates the assistance to be extended to the identified Senior High Schools in the division specifically indicating the series of capacity building to be conducted and timeline.
6. Herewith is a copy of the Evaluation Sheet to be used by the Division Office and the Regional Office in the assessment on the readiness of the identified public Senior High School for information and guidance.
7. Participants are advised to bring their own laptops and hardcopy of Templates 7 and 8.
8. For **Day 1 and Day 2** participants, a registration fee of One Thousand Seven Hundred Pesos (Php 1700.00) and for **Day 2** participants, a registration fee of Five Hundred Pesos (P500.00) will be charged to cover board and lodging.
9. Travelling and other expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations. Supplies and materials are charged to Regional Office funds.
10. Immediate and wide dissemination of this Memorandum is desired.

Encls.: As stated

Reference: Office Memorandum from Undersecretary Rizalino D. Rivera dated May 26, 2014

Allotment:

To be indicated in the Perpetual Index
under the following subjects:

SENIOR HIGH SCHOOL
SCHOOLS

**List of Participants
February 17, 2015**

	Division	SDO Planning Officer	SHS Coordinator
1.	Bukidnon	Yonelde Elcano	Amelia L. Tortola
2.	Cagayan De Oro City	Rodolfo Bayeta	Mary Ann M. Allera
3.	Camiguin	Elson Jamero	Luisito A. Acero
4.	El Salvador City	Hermigildo Pantene	Lorna H. Estrosas
5.	Gingoog City	Himaya Baculanta	Sheri Love M.
6.	Iligan City	Zuset Belgara	Juliet S. Timbang
7.	Lanao Del Norte	Francisca Mugot	Lorraine C. Olavides
8.	Malaybalay City	Paul John Arias	Ralph T. Quirog
9.	Misamis Occidental	Armin Raven	Edna B. Dumaog
10.	Misamis Oriental	Edwin Gamorot	Rhodora L. Gallares
11.	Orquieta City	Emma Pollescas	Francis J. Buac
12.	Ozamis City	Regie A. Cathedral	Danilo P. Arroyo
13.	Tangub City	Dorothy Neri	Danilo S. Yolim
14.	Valencia City	Yeselucio Patriarca	Margarita B. Bebanco
TOTAL NUMBER		28	

**List of Participants
February 18, 2015**

Division	SDS	SHS Coordinator	SDO Planning Officer
Bukidnon	Jesnar Dems S. Torres	Amelia L. Tortola	Yonelde Elcano
Cagayan De Oro	Elena M. Borcillo	Mary Ann M. Allera	Rodolfo Bayeta
Camiguin	Roy Angelo E. Gazo	Luisito A. Acero	Elson Jamero
El Salvador City	Cora T. Asa	Lorna H. Estrosas	Hermigildo Pantene
Gingoog City	Myrna T. Castaños	Sheri Love M. Aguman	Himaya Baculanta
Iligan City	Randolph B. Tortola	Juliet S. Timbang	Zuset Belgara
Lanao Del Norte	Emmalinda E. Duhaylungspd	Lorraine C. Olavides	Francisca Mugot
Malaybalay City	Edilberto L. Oplenaria	Ralph T. Quirog	Paul John Arias
Misamis	Jonathan S. dela Peña	Edna B. Dumaog	Armin Raven
Misamis Oriental	Cherry Mae L. Limbaco	Rhodora L. Gallares	Edwin Gamorot
Orquieta City	Agustines E. Cepe	Francis J. Buac	Emma Pollescas
Ozamis City	Rebonfamil R. Baguio	Danilo P. Arroyo	Regie A. Cathedral
Tangub City	Victoria V. Gazo	Danilo S. Yolim	Dorothy Neri
Valencia City	Bertilla B. Rayos	Margarita B. Bebanco	Yeselucio Patriarca

Enclosure No. 8, Regional Memorandum No. 08, s. 2015



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EVALUATION PROCESSING SHEET
 Senior High School Program

Division: _____
 School: _____
 Address: _____
 Contact Person/Designation: _____
 Tel. no./Mobile No. _____ Email: _____
 SHS Program Offering:
 Academic Track: GA ABM STEM HUMSS
 Techvoc Track: AF HE ICT IA
 Specialization/s: _____
 Sports Track
 Arts and Design Track

REQUIREMENTS

1. _____ Class Program for Grades 11 and 12
2. _____ List of Academic and non-academic personnel

	Profile of Teachers	Remarks	Recommendations
	a. Qualifications		
	b. Job description		
	c. Teaching load		
	d. Number of working hours		

3. _____ Facilities for the SHS tracks/strands:

	Facilities	Remarks	Recommendations
	a. Instructional rooms		
	b. Laboratories/studios		
	c. Workshop rooms		
	d. Learner resource center or library		
	e. Equipment/s and/ or instruments		
	f. Internet facilities		

4. ____ A copy of the Memorandum/Memoranda of Agreement/Memorandum of Understanding for partnership arrangements relative to the SHS Program Implementation. These arrangements may include:

	Memorandum of Agreement	Remarks	Recommendations
	a. Engagement of stakeholders in the localization of the curriculum		
	b. Provision of equipment and laboratories and workshops		
	c. Organization of career guidance and youth formation activities		

Remarks:

Complete

Incomplete

Recommendations:

Processed by:

Noted by:

SHS-RTG

Chief, CLMD

Date: _____