



DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF MALAYBALAY CITY
Casisang, City of Malaybalay
Telefax # 088-314-0094



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ed-MALAYBALAY CITY DIVISION
RELEASED
MAR 11 2015 Time: 8:17 AM
Anzell

MEMORANDUM

To: **LORENZO O. CAPACIO**
Public School District Supervisor

From: **Schools Division Superintendent**
This Division

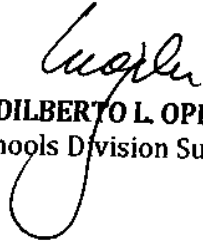
Date: **March 10, 2015**

In lieu of my attendance to attend the **Results Based Performance Management System (RPMS) Performance Monitoring and Coaching Workshops** on March 11-13, 2015 at Cebu City, you are hereby designated as Officer In-Charge, Office of the Schools Division Superintendent.

You shall represent the undersigned in meetings which calls for his presence. You shall act on routine matters of the SDS's Office. Matters which need policy-determining decisions should be held in abeyance on March 13, 2015.

Your designation will take effect on March 11, 2015.

For information, guidance and compliance.


EDILBERTO L. OPLENARIA
Schools Division Superintendent