



DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

Sayre Highway, Purak 6, Casisang., Malaybalay City

Email Address: depedmalaybalay@gmail.com; Official website: www.depedmalaybalay.net



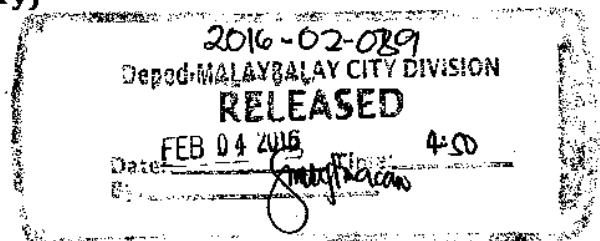
February 4, 2106

- DIVISION ADVISORY

**DESIGNATION OF HON. ROLAND F. DETICIO CITY VICE MAYOR
AS OFFICER-IN-CHARGE OF THE OFFICE OF THE CITY MAYOR
(ADMINISTRATIVE ORDER NO. 07, s. 2016)**

**TO : Chief Education Supervisors and Staff, SGOD and CID
School Heads (Elementary and Secondary)
Section/Unit Heads
All Others Concerned**

FROM: EDILBERTO L. OPLENARIA, CESO VI
SIC-Schools Division Superintendent



1. Pursuant to the herein Administrative Order No. 07, s. 2016 of the City Government of Malaybalay, this Office hereby disseminates the designation of **Hon. Roland F. Deticio**, City Vice Mayor as Officer-In-Charge of the Office of the City Mayor on February 4-5, 2016, content of which is self-explanatory.
2. For information and guidance.

Encl.:

As stated

Copy furnished:

Records Section
AO File

TO BE POSTED IN THE DIVISION WEBSITE



Republic of the Philippines
Province of Bukidnon
CITY OF MALAYBALAY
CM Recto Street
Phone (088) 813 - 5643
Fax (088) 8132739



OFFICE OF THE CITY MAYOR

ADMINISTRATIVE ORDER NO. 07 RECEIVED
Series of 2016


2016-02-335
DepEd-MALAYBALAY CITY DIVISION
Date: FEB 04 2016 Time: 10:30
By:

DESIGNATING HON. ROLAND F. DETICIO CITY VICE MAYOR AS OFFICER -IN- CHARGE OF THE OFFICE OF THE CITY MAYOR

To ensure that office functions will continue and public service goes uninterrupted during my absence on February 4-5, 2016, I am designating Hon. Roland F. Deticio, City Vice Mayor as Officer-In-Charge, to take over the duration of my absence. I hereby authorize Hon. Roland F. Deticio to sign for and in behalf routine Requisitions, Correspondences, Payrolls, Vouchers, Business Permits, Leave of Absences, Purchase Orders, Annual and Supplemental Procurement Plans, Checks, Certifications, Authorizations, Request for APP and other ordinary matters that would ensure the smooth function of the office.

Upon my return, Hon. Roland F. Deticio shall report to me such transactions and events that require my attention as Local Chief Executive of the City Government.

Done in the City of Malaybalay, Bukidnon, this 3rd day of February 2016.


IGNACIO W. ZUBIRI
City Mayor