



DEPARTMENT OF EDUCATION

Region X-Northern Mindanao

DIVISION OF MALAYBALAY CITY

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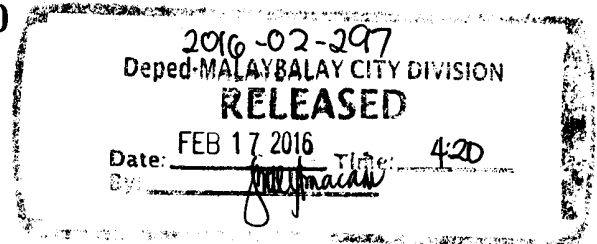
February 17, 2016

DIVISION ADVISORY

**DISSEMINATION OF REGIONAL ADVISORY RE: ANNOUNCEMENT
OF VACANT POSITIONS AT THE REGIONAL OFFICE**

**TO : Chief Education Supervisors and Staff, SGOD and CID
School Heads (Elementary and Secondary)
Section/Unit Heads and Staff
All Others Concerned**

FROM : EDILBERTO L. OPLENARIA, CESO VI
EOIC-Schools Division Superintendent



1. For the information and guidance of all concerned, this Office hereby disseminates the herein Regional Advisory dated February 12, 2016 re: **Announcement of Vacant Position at the Regional Office**, content of which is self-explanatory.
2. For widest dissemination.

Encl.:

As stated

Copy furnished:

Records Section
AO File

TO BE POSTED IN THE WEBSITE



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
*Zone 1 Upper Babulang
Cagayan de Oro City*



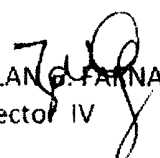
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REGIONAL ADVISORY

DepED-X
Cagayan de Oro City

To : The Schools Division Superintendent
This Region

16 FEB 2016
1103

From :  ALLAN G. FARNAZO
Director IV

Date : February 12, 2016

Subject : ANNOUNCEMENT OF VACANT POSITIONS AT THE REGIONAL OFFICE

Enclosed is the list of vacant positions in this Office. It is requested that the same be posted at the bulletin board of that Division for the information of the interested applicants.

Deadline for submission of application letter expressly manifesting the position applied for together with the hereunder enumerated supporting documents is on February 29, 2016:

1. Fully accomplished Personal Data Sheet (PDS) w/ recent 2x2 picture attached;
2. Copy of Transcript of Records;
3. Copy of Eligibility
4. Copy of Service Records
5. Performance Rating for the last three (3) rating periods;
6. Copies of certificates of seminars and trainings attended for at least three (3) days;
7. Proofs of Outstanding Accomplishments such as:
 - a. Outstanding Employee Award
 - b. Innovation;
 - c. Research and Development Projects;
 - d. Publication/authorship;
 - e. Consultant/Resource Speaker in Trainings/Seminars/Workshops/Symposia

Immediate and wide dissemination of this memorandum is directed.

LIST OF VACANT POSITIONS FOR PUBLICATION
(Republic Act No. 7041)

Title of Vacant position	ITEM NUMBER	SALARY GRADE	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Office of the Regional Director-Proper						
Administrative Assistant III	OSEC-DECSB-ADAS3-660002-2004	9	Completion of 2 years studies in college or High School Graduate w/ Relevant Vocational/trade course	1 year of relevant experience	4 hours of relevant experience	CS(Subprofessional FIRST Level Eligibility
Special Investigator III	OSEC-DECSB-SPI3-660066-2014	18	Bachelor's degree relevant to the job	2 years relevant experience	8 hours of relevant training	CS (Professional) 2nd Level Eligibility
Administrative Officer V	OSEC-DECSB-ADOFS-660003-2004	18	Bachelor's degree relevant to the job	2 years relevant experience	8 hours relevant training	CS (Professional) 2nd Level Eligibility
Curriculum Learning Management Division						
Education Program Supervisor (MAPEH)	OSEC-DECSB-EPSVR-660017-2010	22	Master's Degree in Education or other relevant Master's Degree w/ specific area of specialization	2 years as Principal/ 2 years as Head Teacher or 2 years as Master Teacher	8 hours of relevant training	R.A. 1080 (Teacher)
Education Program Supervisor (Science)	OSEC-DECSB-EPSVR-660002-2010	22	Master's Degree in Education or other relevant Master's Degree w/ specific area of specialization	2 years as Principal/ 2 years as Head Teacher or 2 years as Master Teacher	8 hours of relevant training	R.A. 1080 (Teacher)

Title of Vacant position	ITEM NUMBER	SALARY GRADE	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Quality Assurance Division Education Program Supervisor	OSEC-DECSB-EPSVR- 660024-2010	22	Master's Degree in Education or other relevant Master's Degree w/ specific area of specialization	2 years as Principal/ 2 years as Head Teacher or 2 years as Master Teacher	8 hours of relevant training	R.A. 1080 (Teacher)
Educational Support Services Division Project Development Officer IV	OSEC-DECSB-PDO-660063-2014	22	Bachelor's Degree relevant to the job.	3 years of relevant experience	16 hours or relevant training	CS (Professional) 2nd Level Eligibility
Field Technical Assistance Division Education Program Supervisor	OSEC-DECSB-EPSVR- 660005-2010	22	Master's Degree in Education or other relevant Master's Degree w/ specific area of specialization	2 years as Principal/ 2 years as Head Tchr. Or 2 years as Master Tchr.	8 hours of relevant training	R.A. 1080 (Teacher)
Human Resource & Development Division						
Education Program Supervisor	OSEC-DECSB-EPSVR- 660008-2010	22	Master's Degree in Education or other relevant Master's Degree w/ specific area of specialization	2 years as Principal/ 2 years as Head Teacher or 2 years as Master Teacher	8 hours of relevant training	R.A. 1080 (Teacher)
Education Program Supervisor	OSEC-DECSB-EPSVR- 660012-2010	22	Master's Degree in Educ. or other relevant Master's Degree w/ specific area of specialization	2 years as Principal/ 2 years as Head Tchr. or 2 Years as Master Teacher	8 hours of relevant training	R.A. 1080 (Teacher)

Title of Vacant position	ITEM NUMBER	SALARY GRADE	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Finance Division						
Accountant II	OSEC-DECSB-A2-660001 2004	16	Bachelor's Degree in Commerce/Business Administration major in Accounting	1 year of relevant experience	4 hours of relevant training	R.A. 1080
Administrative Division						
Administrative Officer I	OSEC-DECSB-ADDF1- 660007-2010	10	Bachelor's degree relevant to the job	None Required	None Required	CS (Professional) 2nd Level Eligibility